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EXPRESSION OF INTEREST” (EOI)Ref. No. 2248 NCCF /EOI/2025-26



NATIONAL CO-OPERATIVE CONSUMERS' FEDERATION OF INDIA LTD. (NCCF)

**NOTICE INVITING EXPRESSION OF INTEREST (EOI)**

**FROM**

**INTERESETED AND ELIGIBLE SURVEYORS FOR EMPANELMENT TO CONDUCT  
SURVEYS, INSPECTIONS, AND ANALYSES OF PULSES, OILSEEDS, GRAINS, ONIONS,  
AND OTHER COMMODITIES IN INDIA**

Head Office  
National Cooperative Consumers' Federation of India Limited  
(NCCF of India Ltd)  
NCUI Complex,  
3, Siri Institutional Area,  
August Karanti Marg,  
Hauz Khas, New Delhi – 110016  
Email : [pss@nccf-india.com](mailto:pss@nccf-india.com)

**EOI FOR THE EMPANELMENT OF SURVEYORS**

EOI Submission Schedule	
Activity	Date
Date of EOI Notice	14.01.2026
Last Date for Submission	05.02.2026 & 5:00 PM
Submission Mode	NCCF Website and CPP Portal

## **NOTICE INVITING EXPRESSION OF INTEREST FOR EMPANELMENT AS SURVEYORS**

The National Cooperative Consumers' Federation of India Ltd. (NCCF) invites Expressions of Interest (EOI) from interested and eligible surveyors for empanelment to conduct surveys, inspections, and analyses of pulses, oilseeds, grains, onions, and other commodities. These activities will be carried out at various storage and delivery points across urban and rural areas for procurement and disposal purposes.

### **About NCCF**

The National Cooperative Consumers' Federation of India (NCCF) is dedicated to promoting consumer rights and ensuring the highest standards of quality in the procurement and distribution of grains and oilseeds. To maintain transparency and quality in its operations, NCCF is seeking to empanel competent Grain Surveyor Agencies. These agencies will be responsible for the meticulous inspection of procured grains and oilseeds, ensuring they meet NCCF's stringent quality standards.

### **Objective**

NCCF aims to empanel Surveyor Agencies that exhibit excellence in inspection services. We are looking for agencies that demonstrate expertise in grain and oilseed quality assessment, possess a thorough understanding of industry standards, and have a proven track record of reliability and accuracy in their work.

### **Application for EOI**

For the empanelment of agencies, NCCF hereby issues this Notice for Expression of Interest (EOI). Interested agencies are required to submit their applications within the specified timeframe along with the requisite participation fee.

### **Eligibility Criteria**

Prospective Surveyor Agencies must meet the following criteria:

#### **Technical Expertise:**

The surveyor must have at least 3 years of experience in conducting inspections, sampling, and analyzing agricultural commodities, with a preference for applicants who have a minimum of 2 years of relevant experience in government sectors.

1. **NABL accredited testing and analytical laboratory:** The agency should have at least one NABL & FSSAI accredited testing and analytical laboratory in India.
2. **Personnel:** The agency must have a qualified team of experts, including quality controllers, scientific sampling professionals and laboratory technicians with experience in agricultural commodity inspection, sampling, and sample analysis.
3. **Infrastructure and Facilities:** The surveyor must demonstrate adequate infrastructure, including modern sampling equipment, laboratory facilities accredited by NABL or equivalent, and transportation vehicles suitable for sample collection and transportation.

4. **Financial Stability:** The surveyor must have a positive net worth and a minimum annual turnover of Rs. 5 crores in the last three financial years, supported by audited financial statements.
5. **Legal Compliance:** The surveyor must provide a declaration that they are not under any investigation or litigation by any regulatory authority or government body related to fraudulent practices or professional misconduct.
6. **Ethical Standards:** The surveyor must adhere to high ethical standards and provide a code of conduct or ethics policy governing their operations, ensuring impartiality, integrity, and confidentiality in all dealings with NCCF.
7. **References and Track Record:** The surveyor must provide references from at least two clients who have utilized their services for similar assignments in the last two years, along with contact details for verification.

### Responsibilities of Surveyor

- The Agency shall deploy the required number of competent, technically qualified Assayers and Quality Controller staff with proper equipment at procurement, storage, and delivery points as informed by NCCF.
- The technical staff shall be well trained and possess a B.Sc. in Agriculture (Hons.) from an ICAR-recognized/accredited institute or university with a minimum of one year of experience in survey methods, scientific sampling, quality assessment, and data analysis in agricultural commodities.
- Alternatively, graduates with a diploma/certificate in scientific sampling, quality checking, quality control, or quality assurance with at least one year of relevant experience, or graduates with two years of agri sampling, assaying, and testing experience in a reputed company or Government institution shall also be eligible.
- The surveyor agency shall provide proper sampling and assaying training to assayers/surveyors prior to deployment at procurement centres / storage points during procurement operations, with prior intimation to NCCF. The Surveyor Agency shall also extend such training to representatives of SLA and PACS.
- The Agency shall intimate the names, designations, qualifications, experience, contact numbers, and specimen signatures of its technical staff in advance to NCCF's concerned Branches / Regional Head for effective coordination.
- At least one technical staff shall be deployed at each procurement centre / warehouse or at both procurement and warehouse points as identified by NCCF, with additional staff deployed as per operational requirements.
- In case of failure to deploy the required manpower with proper equipment, a penalty of Rs. 1,000/- per day per manpower or 50% of per-day manpower charges (whichever is higher) shall be imposed. In such cases, NCCF reserves the right to engage other qualified agencies.
- 90% payment shall be released after completion of Season, and the remaining 10% shall be retained by NCCF for a period of 12 months as security.
- If the samples are tested by Auditor/ Ministry in future and are found not meeting the prescribed FAQ standards, the entire responsibility and liability shall rest with the Warehouse and the Surveyor Agency.
- The technical staff shall inspect stocks of pulses, oilseeds, grains, onions, and other notified commodities; draw random composite samples (minimum 10% of total bags per truck/lot); analyze samples as per prescribed FAQ / Government of India / FSSAI quality specifications; and submit test reports immediately for acceptance or rejection of stocks.
- In case of copra, the agency shall draw a minimum of 2% random samples from each lot offered by SLS at designated godowns and ensure 100% weightment at the designated warehouse at the time of storage in NCCF's name.
- The Assayer/Surveyor shall record complete details including commodity particulars, warehouse information, procuring agency, farmer's name, bag numbers, and relevant codes.
- Survey reports shall be uploaded on the NCCF-designated e-portal with a digital signature, clearly indicating accepted and rejected stocks on a warehouse-wise basis. Personal details of surveyors shall be used by NCCF for creation of portal login credentials.
- The Agency shall submit daily digital reports in real time to NCCF, including truck-wise, lot-wise, and

warehouse-wise inspection details, samples drawn, analyses conducted, and reasons for rejection, wherever applicable. Proper records of all reports shall be maintained.

- Regular and thorough inspections of procurement, storage, and delivery points shall be conducted to ensure compliance with prescribed quality standards and regulations, and any discrepancies, damages, or quality issues shall be promptly reported to NCCF along with corrective recommendations.
- The Agency and its personnel shall maintain strict confidentiality and shall not share, publish, display, or disclose any information to third parties without prior written consent of NCCF.
- The Agency shall be fully accountable for the accuracy of sampling, analysis, and test reports. Any faulty or incorrect reports shall render the Agency fully responsible for consequential losses.
- In the event of any default, NCCF shall have the right to recover the monetary value of losses from the Agency's security deposit and/or submitted bills.
- The Agency shall not transfer or subcontract the work, in whole or in part, to any other entity. Any violation shall lead to blacklisting by NCCF, initiation of legal action, and recovery of costs of inferior stock, if any.
- The Agency shall fully cooperate with NCCF and authorized representatives during audits, inspections, investigations, and reviews, and shall participate in meetings as required to provide technical inputs.
- The Agency shall notify NCCF of any changes in personnel, equipment, or procedures that may affect service quality or reliability.
- The Agency shall adhere to all health and safety protocols during survey, inspection, and sampling activities, ensuring personnel safety and product integrity.
- The Agency shall ensure payment to deployed personnel in accordance with the Minimum Wages Act of the concerned State and comply with all applicable statutory requirements.

#### **Terms & Conditions**

- Quotation documents must be complete and accompanied by an earnest money deposit of Rs. 100,000/- (Rupees One Lakh Only) in favor of NCCF, payable at Delhi, to be submitted/dropped in the quotation box by **05th Feb 2026**.
- Quotations submitted after the due date and time will be rejected.

- The rates/charges quoted should be exclusive of all taxes, with applicable service tax clearly mentioned.
- No escalation in professional fees or charges will be allowed during the agreement period except for statutory charges.
- Earnest money deposit will be refunded to unsuccessful bidders within one month of finalizing quotations and technical evaluation without interest.
- Successful bidders are required to deposit a security amount of ₹10 lakh.
- Payment will be released within 30 days of receipt of bills, subject to TDS and other deductions as applicable after completion of the procurement season.
- Attendance of surveyors must match sample collection dates, certified by respective Branch Managers.
- The terms and conditions outlined in the quotation documents will form part of the agreement between NCCF and the successful bidder.
- The agreement period will initially be one year, extendable for another year based on satisfactory performance.
- Surveying agency should have at least one own NABL&FSSAI accredited testing and analytical laboratory in India.
- Surveying agency shall have accreditation under NABL/ISO 17025 and FSSAI certification for Agri food category/Items own Lab.
- **Indemnity:** The surveyor shall indemnify and hold harmless NCCF from and against any and all claims, liabilities, losses, damages, costs, and expenses (including reasonable legal fees and expenses) arising out of or related to any breach of the terms of this agreement by the surveyor.
- **Confidentiality:** The surveyor shall maintain strict confidentiality regarding all information obtained or accessed in the course of performing services under this agreement and shall not disclose such information to any third party without the prior written consent of NCCF, except as required by law.
- **Force Majeure:** Neither party shall be liable for any failure or delay in performing its obligations under this agreement to the extent that such failure or delay is caused by a force majeure event, including acts of God, war, terrorism, civil unrest, government action, fire, flood, or other natural disaster.
- **Forfeiture of Security/Earnest Money:** Failure to fulfill contractual obligations may result in forfeiture of the entire earnest money deposit provided by the surveyor.
- **Governing Law and Dispute Resolution:** This agreement shall be governed by and construed in accordance with the laws of India. Any dispute arising out of or in connection with this agreement shall be referred to arbitration by a sole arbitrator appointed by mutual agreement of the parties. The arbitration proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment thereof.

### Participation Fee

All the participants have to submit a non-refundable fee of Rs. 2360/- in favor of MD NCCF in the mode of RTGS/NEFT with the following bank details:

Name of Beneficiary	:	<b>MD, NCCF</b>
Account No.	:	<b>34827894847</b>
IFSC Code	:	<b>SBIN0007407</b>
Name of Bank	:	<b>State Bank of India</b>
Address of Bank	:	<b>Asian Games Village NCUI, 3 Siri Institutional Area, August Kranti Marg, New Delhi</b>

## Instructions for Submission of EOI

### 1. Documents Required:

- Expression of Interest for Empanelment with NCCF (On letter Head duly signed & stamped).
- General Information of the Applicant.
- Power of Attorney for signing the Expression of Interest.
- Undertaking.
- Documents certifying Applicant's legal status/ Certificate of incorporation/registration (duly certified/notarized).
- Latest Projects Done with Government Agreement and work order copy
- Audited financial statements and CA certificate for the last 3 years,

### 2. Submission Guidelines:

- All documents must be duly signed and stamped.
- A scanned copy of the complete set of documents must be sent to: [pss@nccf-india.com](mailto:pss@nccf-india.com).
- The copy of original documents should be securely packed in an envelope and dispatched to the NCCF Head Office at the following address:

#### **National Cooperative Consumers' Federation of India Limited**

NCUI Complex, 3 Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi – 110016

Email: [pss@nccf-india.com](mailto:pss@nccf-india.com)

Phone: +91-11 – 41006852/41008679/49537637

- EOI complete in all respect with all supporting documents having page number on each document, should be deposited in NCCF Head Office at New Delhi to latest by -----.
- On the envelope, please mention “EXPRESSION OF INTEREST (EOI) FROM QUALIFIED SURVEYORS FOR EMPANELMENT TO CONDUCT SURVEYS, INSPECTIONS, AND ANALYSES OF PULSES, OILSEEDS, GRAINS, ONIONS, AND OTHER COMMODITIES IN INDIA” and Name of the Applicant.
- The duly filled-in EOI, along with all relevant documents, must be submitted in a sealed envelope clearly superscribed: “Expression of Interest for Empanelment of Surveyor Agencies” and addressed to: NCCF Head Office Delhi
- The Technical and Financial EOI documents shall be submitted in separate envelopes.
- These Technical and Financial EOI must have proper indexing at the top, indicating page numbers.
- The pages should be properly aligned in accordance with the page number.
- Any EOI offer received after the prescribed time schedule shall not be accepted.

**Note: NCCF reserves the right to accept or reject any application for the EOI at its sole discretion, without providing any explanation or justification to the applicant.**

### **Document checklist:**

- a) EOI stamp and signature of authorized representative
- b) General Information
- c) Power of Attorney
- d) Undertaking
- e) Legal Status/ Incorporation Certificate
- f) Location & Address of NABL and FSSAI Accredited Lab
- g) certifications related to quality inspection, if any (NABL, FSSAI, GAFTA, ISO, BIS etc.)
- h) Last 3-year Audit Report (with turnover report) CA Certified

- i) Payment receipt of 51180 Rupees
- j) NABL/ISO 17025 and FSSAI certificates own lab certificate and another certificate as per eligibility
- k) Experience Certificate and details of experience work order and agreement copy
- l) Valid GST, PAN no, Incorporation Certificate (Memorandum), EPF & ESI registration, last 3-year Balance sheet etc.

### 3. SELECTION PROCESS

- a) Quality Certification only NABL and FSSAI Approved Lab can participate
- b) Operational Strength & Qualified Manpower
- c) Pan-India Presence (10 Marks)
- d) Financial Turn over
- e) Experience with Central Government /State Government of survey and inspection and FSSAI testing

Agencies that meet the minimum qualifying score of **60 %** will be shortlisted for further discussions.

### 4. CRITERIA OF EVALUTION

The criteria for evaluation of **Technical Proposal** for Empanelment are given as under:

The Technical Proposal for Empanelment will be evaluated based on Applicant's experience, its understanding, its survey capabilities and competence, and the strength and experience of the Key Personnel.

Only those Applicants whose Technical Proposals get a score of **60 (Sixty)** marks or more out of 100 (one hundred) shall qualify for further consideration and shall be ranked from highest to the lowest based on their technical score. The self-certified (with company stamp) included as supporting documents with the Technical Proposal

The scoring criteria to be used for evaluation shall be as follows:

## 5. Evaluation Criteria:

Technical Evaluation Criteria	Sub- Points	Max. Marks
<b>Quality Certification</b>	a) National Accreditation Board for Testing and Calibration Laboratories (NABL) <ol style="list-style-type: none"> <li>1. 1 NABL LAB - <b>15 Marks (Must Need)</b></li> <li>2. 2 NABL LAB - <b>20 Marks</b></li> </ol> b) FSSAI Certificate (Food Safety and Standards Authority of India) - <b>15 Marks (Must Need)</b> c) GAFTA certificate - <b>05 Marks</b> d) ISO 9001(Quality Management Systems) – <b>05 Marks</b> e) BIS Certificate - <b>05 Marks</b>	<b>50</b>
<b>Operational Strength &amp; Qualified Manpower</b>	<b>1. Key Personnel Capacity details with State wise capacity</b> Total Number of Manpower Capacity <ol style="list-style-type: none"> <li>a) Below 30 – <b>0 Marks</b></li> <li>b) 30 to 50- <b>05 Marks</b></li> <li>c) 50 to 100 –<b>10 Marks</b></li> <li>d) Above 100 - <b>15 Marks</b></li> </ol> <b>2.Total Number of Key Personnel with BSc or MSc</b> <ol style="list-style-type: none"> <li>a) 11 to 30 – <b>05 Marks</b></li> <li>b) Above 30 - <b>10 Marks</b></li> </ol>	<b>25</b>
<b>Work Experience</b>	<ol style="list-style-type: none"> <li>1. Central Government/ State Government work project any one customer Field survey, sampling and analyzing the samples survey in any one financial year (2022-23,2023-24, 2024-25) with details               <ol style="list-style-type: none"> <li>a) below 1 CR – <b>0 Marks</b></li> <li>b) 1 Cr to 2 Cr - <b>5 Marks</b></li> <li>c) 2 Cr Above - <b>10 marks</b></li> </ol> </li> <li>2.FSSAI Testing Experience Central Government/ State Government work project any one customer in any one financial year (2022-23,2023-24, 2024-25) with details               <ol style="list-style-type: none"> <li>a) Below 50 lac – <b>0 Marks</b></li> <li>b) 50 lacs to 1 Cr – <b>3 Marks</b></li> <li>c) Above 1 Cr -<b>5 Marks</b></li> </ol> </li> </ol>	<b>15</b>
<b>Financial</b>	<ul style="list-style-type: none"> <li>• Total Revenues from survey, sampling and analyzing during the 3 (three) financial years <b>FY 2022-23, FY 2023-24 and FY 2024-25</b> <ol style="list-style-type: none"> <li>a) Below 2 Crores -<b>0 Marks</b></li> <li>b) Rs. 2- 5 crores - <b>5 Marks</b></li> <li>c) Rs. 5—10 crores - <b>7 Marks</b></li> <li>d) Above 10 Crores - <b>10 Marks</b></li> </ol> </li> </ul>	<b>10</b>
<b>Total</b>		<b>100</b>

## 6. Award of work

- (a) On verification of documents submitted by the interested parties, NCCF will finalize the list of successful parties for empanelment.
- (b) Intimation regarding selection of party and validity of empanelment will be sent by NCCF on the business address of the party or through e-mail.
- (c) Successful parties will be informed regarding empanelment. List of empaneled surveyor agencies
- (d) Successful parties technical Qualified eligible for financial bid
- (e) financial bid will take separately of Successful technical Qualified parties

### Work Schedule

Empaneled Surveyor Agencies will be required to adhere to a strict schedule during the procurement seasons. Timely and accurate inspection reports are critical to NCCF's operations, and selected agencies must demonstrate their ability to meet deadlines without compromising on quality.

**NCCF invites all eligible and interested agencies to submit their Expression of Interest and join us in ensuring the highest standards of quality and transparency in the procurement of grains, oilseeds etc.**

For further details or inquiries, please contact us at [pss@nccf-india.com](mailto:pss@nccf-india.com) .

This notification serves as an invitation to qualified agencies to express their interest in contributing to the quality assurance processes of NCCF. We look forward to your participation and support.

### Important Dates & Time

Particulars	Date & Time
Date of Publishing / uploading of tender documents on NCCF's Website	14.01.2026
Last Date for Submission of EOI	05.02.2026 & 5:00 PM
Date of opening of tender EOI	06.02.2026

## Undertaking for Participation

To,

The Managing Director,

National Cooperative Consumers' Federation (NCCF),

August Kranti Marg, Hauz Khas, New Delhi

### Subject: Undertaking for Participation of Survey and Inspection of Procured Crops and Disposal of Crops

Dear Sir/Madam,

We, \_\_\_\_\_, having our registered office at \_\_\_\_\_, do hereby solemnly affirm and declare as follows:

**Non-Blacklist Confirmation:** Our agency has never been blacklisted by any government, semi government, or private organization.

**Unfair Practices:** We have never been involved in any unfair practices or unethical conduct.

**Anti-Bribery Compliance:** Our agency has never been involved in any bribery or corruption activities.

**Criminal Record:** We have no criminal record, and no criminal proceedings are pending against our agency or any of its directors/partners/employees.

**Legal Proceedings:** Our agency is not currently involved in any legal proceedings that could adversely affect our ability to perform the tasks outlined in this tender.

**Financial Stability:** Our agency is financially stable and has not been declared insolvent or bankrupt.

**Regulatory Compliance:** We comply with all applicable laws, regulations, and standards relevant to our industry.

**Performance Assurance:** We assure that all work performed will meet the highest quality standards and will be completed within the stipulated timeframes.

**Non-Collusion:** We have not engaged in any collusive practice with any other bidders or parties related to this work.

**Conflict of Interest:** There is no conflict of interest that would prevent us from performing our duties objectively and efficiently under this tender.

We understand that if any information provided in this undertaking is found to be false or misleading, NCCF reserves the right to reject our application or terminate any agreement made with us.

We are fully aware that NCCF reserves the right to accept or reject any application for the EOI at its sole discretion without providing any explanation or justification to the applicant.

We declare that all the information provided herein is true and correct to the best of our knowledge and belief.

Yours faithfully,

(Signature)

(Name of the Authorized Signatory)

(Designation)

(Name of the Agency)

(Contact no)

(Date)

**Note: This undertaking must be printed on the agency's official letterhead and duly signed & stamped by an authorized representative.**

**Certificate Regarding Number of Technical Employees**

Certified that M/s \_\_\_\_\_ having its Registered Office at \_\_\_\_\_ has \_\_\_\_\_ technical manpower for assaying of agricultural commodities on roll as on..... (dd/mm/yyyy) as specified in the table below.

Designation	Profile	No. of employees
Team Leader	MSc (Agri/Chemistry) with at least 05 years' experience	
Senior Analyst	MSc (Agri/Chemistry) with at least 03 years of experience	
Samplers & Assayers	Graduate in any field with minimum 1 year of experience in sampling and assaying of Agri Commodities.	

This certificate is issued based on documentary evidence and audited Accounts produced to me and copies of which are available to me which I shall be able to produce if required by the NCCF. The certificate is true and correct to the best of my knowledge and belief.

Signature:	
Name of the person signing:	
Designation:	Company Secretary/Chartered Accountant
Name of the firm:	
Registration No./Membership No.	
Address	
Email address:	
Contact Numbers:	

Date:

Place:

**Power of Attorney**

To,

The Managing Director,  
National Cooperative Consumers' Federation (NCCF),  
August Kranti Marg, Hauz Khas, New Delhi

We, ..... (Name of the Agency), a company incorporated under the laws of ..... [Country/State], having our registered office at ..... [Address], do hereby appoint and constitute ..... [Name of the Authorized Representative], ..... [Designation] of ..... [Agency Name], and presently residing at ..... [Address], as our true and lawful Attorney to act in our name and on our behalf in connection with the following:

1. To represent us in all matters concerning the survey and inspection of procured crops and the disposal of crops.
2. To sign, execute, and submit any and all documents, forms, affidavits, undertakings, and agreements required in connection with the said work.
3. To interact, liaise, and communicate with the officials of NCCF and any other relevant authorities or entities.
4. To make any declarations or statements necessary or required in the course of the process.
5. To accept and sign any agreements or contracts arising from the acceptance of our tender.
6. To perform any other act, deed, or thing that is necessary or expedient for the purposes of the tender mentioned above.

We hereby agree to ratify and confirm all acts, deeds, and things lawfully done by our said Attorney pursuant to the powers hereinabove mentioned.

IN WITNESS WHEREOF, we have executed this Power of Attorney on this ..... [Date] day of ..... [Month], ..... [Year].

For [Name of the Agency]:

\_\_\_\_\_  
[Signature]

[Name of the Authorized Signatory]

[Designation]

[Agency Name]

[Address]

[Contact Information]

Witnesses:

1. \_\_\_\_\_

[Signature of Witness 1]

[Name of Witness 1]

[Address]

[Contact Information]

2. \_\_\_\_\_

[Signature of Witness 2]

[Name of Witness 2]

[Address]

[Contact Information]

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Accepted by:

\_\_\_\_\_

[Signature of Attorney]

[Name of the Authorized Representative]

[Designation]

[Agency Name]

[Address]

[Contact Information]

This document should be notarized and signed in the presence of two witnesses to ensure its legal validity.

**GENERAL INFORMATION OF THE APPLICANT**

Date: \_\_\_\_\_

**Note:-(To be signed and submitted by the Applicant's authorized signatory on the letter head of the Applicant)**

**Details of The Applicant**

- a. Name \_\_\_\_\_
- b. Legal Status (Proprietorship/ Private/ LLC/ Partnership) \_\_\_\_\_
- c. Country of incorporation \_\_\_\_\_
- d. Address of the corporate headquarters (if any) in India \_\_\_\_\_
- e. Year of Incorporation \_\_\_\_\_
- f. PAN No. \_\_\_\_\_
- g. GST Details \_\_\_\_\_

**Details of individual (s) who will serve as the point of contact / communication for NCCF within the Company:**

- a. Name \_\_\_\_\_
- b. Designation \_\_\_\_\_
- c. Company \_\_\_\_\_
- d. Address \_\_\_\_\_
- e. contact no. \_\_\_\_\_
- f. Email \_\_\_\_\_

**States in which the applicant is willing to undertake work**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Sign & Stamp

Name of Authorized Signatory

For & On Behalf Of  
(Name Of Applicant)

Designation

Place

**APPLICATION FORM FOR TECHNICAL PROPOSAL**  
(TO BE SUBMITTED IN SEPERETE ENVELOPE WITH APPLICABLE ANNEXURES)

Please tick the criteria that the agency fulfills along with Authorized Representative certified (with company stamp) supporting documents as Annexures with supporting Documents

Technical Evaluation Criteria	Weightage	Sub- Points	Document Yes/NO	Supporting Document Pag no.
Quality Certification	50	a) National Accreditation Board for Testing and Calibration Laboratories (NABL)		
		1. 1 NABL LAB - <b>15 Marks (Must Need own Lab)</b>		
		2. 2 NABL LAB - <b>20 Marks</b>		
		b) FSSAI Certificate (Food Safety and Standards Authority of India) - <b>15 Marks (Must Need own Lab)</b>		
		c) GAFTA certificate - <b>05 Marks</b>		
		d) ISO 9001(Quality Management Systems) – <b>05 Marks</b>		
		e) BIS Certificate - <b>05 Marks</b>		
Operational Strength & Qualified Manpower	25	1. <b>Key Personnel Capacity details with State wise capacity</b>		
		Total Number of Manpower Capacity		
		a) Below 30 – <b>0 Marks</b>		
		b) 30 to 50- <b>05 Marks</b>		
		c) 50 to 100 – <b>10 Marks</b>		
		d) Above 100 - <b>15 Marks</b>		
		2. <b>Total Number of Key Personnel with BSc or MSc</b>		
		a) 11 to 30 – <b>05 Marks</b>		

		b) Above 30 - 10 Marks		
<b>Work Experience</b>	15	1. Central Government/ State Government work project any one customer Field survey, sampling and analyzing the samples survey in any one financial year (2022-23,2023-24, 2024-25) with details		
		a) below 1 CR – 0 Marks		
		b) 1 Cr to 2 Cr - 5 Marks		
		c) 2 Cr Above - 10 marks		
		2.FSSAI Testing Experience Central Government/ State Government work project any one customer in any one financial year (2022-23,2023-24, 2024-25) with details		
		a) Below 50 lac – 0 Marks		
		b) 50 lacs to 1 Cr – 3 Marks		
		c) Above 1 Cr -5 Marks		
<b>Financial</b>	10	• Total turnover from survey, sampling and analyzing during the 3 (three) financial years FY 2022-23, FY 2023-24 and FY 2024-25		
		a) Below 2 Crores -0 Marks		
		b) Rs. 2- 5 crores - 5 Marks		
		c) Rs. 5—10 crores - 7 Marks		
		d) Above 10 Crores - 10 Marks		
<b>Total</b>	<b>100</b>			

Self-Declaration (No Blacklisting / No Litigation)  
(On Bidder's Letterhead)

I/We, M/s \_\_\_\_\_, hereby declare that:

We have not been blacklisted or debarred by any State Government, Central Government, PSU, Cooperative, or NCCF at any time.

We are not involved in any ongoing litigation, arbitration, or dispute with NCCF.

All information and documents submitted with this bid are true and correct.

In case of any misrepresentation or suppression of facts, NCCF may reject our bid, forfeit our EMD/Security, and blacklist us without notice.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Authorized Signatory: \_\_\_\_\_

Name & Designation: \_\_\_\_\_

Seal: \_\_\_\_\_

To,  
General Manager (Business)  
NCCF of India Limited  
3 Siri Institutional Area, Hauz Khas  
New Delhi-110016

SUB: Financial Bid of Expression of Interest for Empanelment (EOI) of Successfully Technical Qualified Surveyor Agencies

Dear Sir,

Please refer to your letter no. \_\_\_\_\_ dated \_\_\_\_\_ and notice on NCCF Website inviting quotations for survey, inspection, sampling, and analysis of pulses, oilseeds, grains, onions, and other commodities. as per prescribed NABL/ FSSAI standards at storage/delivery point/Mandi. We are pleased to quote our rates per man per day, and lab analysis charges of FSSAI Testing as per sample for the said job as follows:

S.no.	Description	Quote Rates	Rs in word
1	Physical Verification at Mandies/Warehouse/Delivery Point per man per day		
2	Quality Testing of Import Pulses or other requirements as per FSSAI Specification norms sample draw from 200 MT		

We have gone through the terms and conditions of the quotation documents and hereby accept the same.

Yours faithfully,

(Authorized Signatory)

(Name & complete address of the renderer along with seal)

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We apologize for any inconvenience caused and appreciate your understanding.

Issued by:

General Manager (Business)

National Cooperative Consumers 'Federation of India Ltd. (NCCF)  
(Contact Information]