

**Tender No.:** NCCF/HO/Buss/2025-26/

**Dated:** 31.12.2025

**National Cooperative Consumers' Federation of India Limited**



NCUI Complex, 3, Siri Institutional Area, August Karanti Marg, Hauz Khas, New Delhi – 110016

**TENDER FOR THE PROCUREMENT OF NEW JUTE GUNNY BAGS (B-TWILL) ON GeM Portal**

## **1. Invitation of Bids**

National Cooperative Consumers' Federation of India Ltd. (NCCF) invites online bids on the Government e-Marketplace (GeM) Portal from eligible, qualified and reputed manufacturers and millers of jute bags for the supply of new B-Twill (530 gms) Jute Sacking Bags conforming to Bureau of Indian Standards (BIS) specifications. The procured bags will be used for packing pulses and oilseeds under various procurement operations of NCCF, to be delivered at different state locations.

## **2. Scope of Work and Quantity**

The successful bidder shall be responsible for the manufacture, packing, branding, inspection, transportation, transit insurance, loading and unloading of the jute gunny bags and their delivery to designated locations as per the supply orders issued by NCCF.

The total estimated requirement is 2 crore B-Twill bags across multiple states including Maharashtra, Madhya Pradesh, Gujarat, Rajasthan, Uttar Pradesh, Andhra Pradesh, Bihar, Karnataka, Tamil Nadu, Haryana, Chhattisgarh, Telangana and Jharkhand.

A tentative state-wise break-up is annexed as Annexure VI with this tender. These quantities are purely indicative and subject to variation, and NCCF reserves the right to increase, decrease, or cancel quantities at any stage during the contract without assigning any reason.

## **3. Technical Specifications**

The jute bags must strictly conform to the following technical specifications:

- B-Twill Bags: BIS Specification IS: 18162:2023, size 94 cm × 57 cm, weight 530 gms.
- Only Indian origin raw jute shall be used. No imported raw jute, jute yarn, or fabric is permissible.
- Stitching: Each bag must have three-ply Heracles stitches to ensure strength.
- Branding: Each bag must be printed with the "NCCF" logo, the manufacturer's name, and the marking "Manufactured in India" in accordance with the Ministry of Textiles Notification S.O.533(E) dated 15.01.2020.
- Packing: Bags must be packed in iron-bound bales of 500 or 1000 bags each.
- Quality: The bags must conform to BIS test methods and standards, ensuring no spillage during normal handling and transportation.

#### **4. Mode of Tender and Auction**

The bidding will be conducted in a two-stage process consisting of a technical bid followed by a financial bid on GeM. Only those bidders who qualify technically will be allowed to participate in the financial stage. In the Reverse Auction auction, bidders will submit their price offers electronically and the system will determine the lowest bid (L1).

Due to the large requirement, NCCF reserves the right to offer L1 rates to L2, L3, and L4 bidders to match, so as to ensure timely completion of supplies. Allocation of orders will be distributed among L1 and all matching bidders as per NCCF's discretion.

The bids shall remain valid for 120 days from the date of closure of the Reverse Auction auction.

#### **5. Eligibility Criteria**

Participation in this tender shall be open to the following categories of bidders:

The bidders must fulfil the following minimum eligibility requirements:

1. The bidder must be a registered jute mill/manufacturer with the Office of the Jute Commissioner (OJC), Ministry of Textiles, Government of India, and must manufacture A-Twill/B-Twill bags conforming to BIS Specification IS: 18162:2023. The bidder shall submit a copy of its valid OJC registration/licence along with its bid. Supplies shall strictly conform to the specifications prescribed by the Office of Jute Commissioner.
2. The bidder must have achieved a minimum cumulative turnover of Rs 50 crore over the last three financial years ending FY 24-25, certified by a Chartered Accountant.
3. The bidder must have a minimum manufacturing capacity of at least 40 lakh bags annually (or 20 lakh per half year), duly supported by a capacity certificate issued by a Chartered Engineer/Statutory Authority. The allocation of work order shall be based on the bidder's declared and verified capacity, proportionately distributed among L1 and other rate-matching bidders, subject to NCCF's total requirement. The bidder must have a proven record of having successfully supplied jute bags (SBT, A/B-Twill, Hessian) to government departments, cooperative federations, or reputed private companies with verified bills. Copies of work orders and performance certificates must be enclosed.
4. The bidder must submit audited financial statements and Income Tax Returns for the last three financial years.

#### **B) Traders / Brokers**

1. Must have achieved a minimum cumulative turnover of Rs 30 crore over the last three financial years ending 31.3.24 (CA certified).
2. Must submit a valid Authorisation Letter/MoU/Agreement from at least one registered jute mill/manufacturer licensed with the Office of the Jute Commissioner (OJC).

This document shall clearly confirm that the mill shall supply jute bags against orders routed through the broker, and the mill commits a minimum supply capacity of 20 lakh bags annually to NCCF through the broker.

3. If the backing mill defaults, NCCF reserves the right to shift allocation to other mills at broker's risk and cost, including recovery from broker's SD/dues
4. Must enclose copies of the backing mill's valid BIS licence for B-Twill bags and **OJC** registration/licence, along with the broker's bid.
5. BIS/OJC licences must remain valid during the entire contract period; renewal, if due, must be completed before bid submission
6. Must have prior experience of supply of jute bags (any category) to Government departments, cooperative federations, or reputed private companies, supported by work orders and performance certificates.
7. The broker shall be jointly responsible along with the backing mill for execution, quality compliance, branding, and adherence to timelines under this tender.
8. NCCF shall allocate work order quantities to brokers strictly in line with such certified commitments.

**Common Conditions:**

1. Must submit a declaration under Section 206AB of the Income Tax Act, 1961.
2. Must submit all relevant and material documents to support eligibility requirements.
3. Must comply with BIS specifications, branding, inspection, and statutory requirements as prescribed in this tender.
4. The bidder must possess a valid GST Registration, PAN, Incorporation/Partnership Deed, and all statutory registrations.
5. Must submit an undertaking of not being blacklisted, debarred, or suspended by any Government/Cooperative/PSU.

**6. Earnest Money Deposit (EMD)**

Each bidder shall deposit an Earnest Money Deposit (EMD) of Rs. 40,00,000 (Rupees Forty Lakhs only) through NEFT/RTGS/Bank Guarantee valid for at least 240 days from the date of bid submission.

The EMD of unsuccessful bidders shall be refunded after final acceptance of tender of successful bidder. The EMD so deposited shall not accrue any interest. Tender without EMD shall be summarily rejected.

The EMD of the successful bidder shall either be adjusted towards the Security Deposit or retained till successful execution of the contract. The EMD shall be liable for forfeiture if the bidder withdraws or modifies the bid during the validity period, fails to supply the bags as per specifications, or fails to furnish the required performance security.

## 7. Security Deposit

The successful bidder shall furnish a Security Deposit Equivalent to 2% of the value of the contract within 7 working days from the issue of Letter of Acceptance. The EMD may be adjusted against the Security Deposit.

Additionally, 10% of payments shall be withheld from each running bill from bidders as security deposits by NCCF.

The Security Deposit shall be refunded only after successful execution of the order and receipt of satisfactory acknowledgement of stock of supplied quantity from the consignee.

If the supplier fails to supply as per work order, the Security Deposit shall be forfeited, and the supplier may be blacklisted/penalized as per provisions of this tender.

In case of brokers, the Security Deposit shall be held jointly against both the broker and its backing mill, and NCCF shall have the right to recover losses from either party in case of default.

In case of broker-backed supply, NCCF may recover dues/penalties from either the broker's or the backing mill's EMD/SD. Such recovery shall be without prejudice to NCCF's right to initiate risk purchase or legal proceedings against either party. The EMD will be adjusted against the Security Deposit.

## 8. Delivery Schedule

The successful bidder shall commence supply immediately on receipt of the Purchase Order as per the Indicative Schedule

Step	Timeline (from Purchase Order date)	Quantity to be Supplied
1	Within 15 days	minimum 20% of the allocated/committed capacity
2	Within 30 days	Additional 30% of allocated/committed capacity
3	Within 45 days	Additional 20% of allocated/committed capacity
4	Within 60 days	Balance 30% of allocated/committed capacity

The above percentages shall apply pro-rata to each bidder's declared and verified capacity (for manufacturers) or committed capacity (for brokers, as certified by their authorised mill).

Note: The above schedule is indicative only. Quantities may be increased as per requirement, and the successful bidder shall be bound to supply the additional quantities within the stipulated timelines or as mutually agreed. Additional quantities may be allocated only up to the verified capacity/commitment submitted by the bidder

The delivery shall be strictly F.O.R. destination basis, inclusive of transportation, transit insurance, loading and unloading, and all applicable statutory charges. Non-adherence to the delivery schedule shall invite penalties and may also lead to risk purchase and blacklisting.

In case of brokers, the committed delivery schedule of the authorised mill (as per capacity certificate) shall be binding, and the broker shall remain jointly responsible with the mill for adherence to timelines

### **8A. Supply Capacity & Schedule:**

Bidders shall furnish to NCCF their maximum monthly supply capacity along with the week-wise supply schedule (as per Annexure-III).

For Manufacturers, the declared capacity must not be less than 40 lakh bags annually, supported by a Chartered Engineer/Statutory Authority certificate.

For Brokers: the declared capacity must not be less than 20 lakh bags annually, supported by a valid Capacity Commitment certificate from the authorized mill.

NCCF shall allocate quantities strictly in line with the verified capacity/commitment, and the mandatory delivery schedule under Section 8 shall apply on a pro-rata basis. Failure to adhere to the declared or mandatory schedule may result in cancellation of work orders, forfeiture of Security Deposit, risk purchase at supplier's cost, and blacklisting/debarment.

The declared capacity/schedule shall be used by NCCF for allocation of quantities among successful bidders.

### **9. Inspection and Quality Control**

All supplies shall be inspected and accepted only at the delivery point in the presence of NCCF officials, representatives of the State Civil Supplies Corporation / SLA (consignee), and the manufacturer's authorized representative/Broker/Trader.

A consignment shall be deemed accepted only upon joint certification by NCCF and/or the SLA/consignee authority. Without such clearance, supplies will not be considered delivered.

If more than 20% of the bags in any truckload are found defective, the entire consignment shall be rejected.

The supplier shall lift rejected stock at its own cost within 7 days. If not lifted, NCCF reserves the right to dispose of it at the supplier's risk and cost.

In case of any dispute or variance in inspection findings, a joint re-inspection shall be conducted by NCCF, SLA/State Civil Supplies Corporation, and the manufacturer's representative.

Representative samples shall be tested in a NABL/BIS-accredited laboratory or a laboratory designated by the Jute Commissioner. The laboratory's test report shall be final and binding.

Testing cost shall be borne by the supplier if the consignment is found defective, and by NCCF if the consignment conforms to specifications.

If inspection challans are cancelled or rescheduled more than twice without valid reasons, a penalty of Rs 10,000 per instance shall be imposed.

All inspection and testing charges shall be borne by the supplier unless otherwise specified by NCCF.

#### **9A. Selection & Allocation of Quantities**

1. Bidders may quote for B-Twill bags. The evaluation of bids will be carried out separately for each item. The lowest discovered price (L1) in each category through Reverse Auction will be considered for award.
2. NCCF reserves the right to invite other bidders starting from L2 to available bidders as per requirement to match the L1 rate. Allocation of quantity shall be made among L1 and the matching bidders in proportion to their declared/verified production or supply capacity, subject to NCCF's requirement and discretion.
3. **For Manufacturers/Millers:** Allocation of work order quantities shall not exceed the manufacturing capacity certified by a Chartered Engineer/Statutory Authority and declared in the technical bid.
4. **For Brokers/Traders:** Allocation of work order quantities shall not exceed the capacity committed in writing by the authorized jute mill/manufacturer (through the Capacity Commitment Certificate submitted with the bid).

The mill's BIS licence and OJC registration will be deemed applicable to supplies made through the broker.

The broker shall remain jointly responsible with the backing mill for execution, quality compliance, branding, and adherence to timelines.

5. No bidder shall be allocated a quantity exceeding its declared/committed capacity, and NCCF reserves the right to distribute orders among multiple bidders to ensure timely completion of supplies.

#### **10. Payment Terms**

- i. 90% of the payment shall be processed on the basis of goods dispatched, out of the payment received from the consignee (SLA or by the NCCF), within 15 working days of submission of proper bills to the concerned NCCF branch, along with all supporting documents (Invoice, E-Way Bill, Consignment Note, and Inspection Certificate, insurance copy ,transport challan etc).All the documents must be sealed/stamped and signature of the concerned supplier.
- ii. The balance 10% shall be released after complete utilization of the bags or at the end of the crop season, whichever is earlier.
- iii. GST Input Tax Credit must be available to NCCF in its GSTR-2B. If GST credit does not reflect due to supplier's fault, the payment shall be withheld until the credit is available.

**For Manufacturers/Millers:**

- iv. Invoices shall be raised directly by the manufacturer/miller in favour of NCCF, supported with E-Way Bill and inspection certificates.

**For Brokers/Traders:**

- v. Payment shall be released to the broker only if the following documents are submitted along with the broker's bill GST Invoice issued by the authorized jute mill/manufacture (backing the broker), clearly mentioning supply to NCCF via the broker, E-Way Bill issued by the authorized mill/manufacture, Pre-dispatch/inspection certificates confirming quality compliance.
- vi. The broker and the backing mill shall be jointly responsible for ensuring availability of Input Tax Credit to NCCF.
- vii. NCCF may raise a separate bill towards administrative charges @ 1.5% plus GST @ 18% on the Manufacturers/Millers/Brokers for various consignees at a time for a particular crop season. Such administrative charges shall be adjusted/recovered before the release of the Security Deposit (SD).

**11. Penalties, Risk Purchase & Blacklisting**

The Manufacturers/Millers shall adhere strictly to the terms & conditions of the tender and supply the ordered quantity to the consignees within the stipulated time period.

Non-performing Manufacturers/Millers shall be penalized with strict actions including financial penalty, risk purchase, forfeiture of Security Deposit, or blacklisting/debarring from participation in NCCF's future tenders.

In case of failure to perform contractual obligations within the specified period, NCCF reserves the right to cancel the work orders and allot the same to other suppliers at the risk and cost of the manufacturer/ miller. The differential cost, if any, shall be recovered from the delinquent supplier's pending payments/other dues. If recoveries exceed pending payments, NCCF may initiate legal proceedings to recover the balance.

If the supplier fails to deliver the ordered quantity within the prescribed period, the Security Deposit shall be forfeited. The supplier may also be debarred/blacklisted for a minimum period of two (2) years from participating in NCCF tenders. Such debarment/blacklisting shall also be reported to the Office of the Jute Commissioner.

Broker and their authorized mills shall be treated as a single unit for penalty, backlisting and risk purchase purposes. Any default shall invite action against both entities.

**12. Force Majeure**

Events such as natural calamities, war, strikes, epidemics, or riots which are beyond the control of the supplier shall be accepted as valid grounds for extension of delivery period. However, non-availability of raw material shall not be accepted as a force majeure condition.

**13. Arbitration and Jurisdiction**

- 1. If any dispute(s), controversy, difference(s) or claim(s) of any kind or nature whatsoever arises between the parties hereto out of or in connection with the construction, interpretation, effect and implication of any provision of this tender or any contract entered into pursuant to this tender and/or the performance of any obligations whatsoever under this Tender, including the rights or liabilities of the parties, or any claim or demand of any party or any question regarding its existence, validity or termination arising out of or in connection with this Tender/contract ("Dispute"), the Parties shall use all reasonable endeavors to resolve the matter amicably. A notice notifying such

dispute (“Dispute Notice”) shall be issued by either Party containing the description of the claim/ dispute/ difference and the grounds for the same. Both the parties promptly, mutually and in good faith, shall endeavor and make all efforts to amicably settle the dispute withing 30 days of the receipt of the Dispute Notice by the other party.

2. If the Parties fail to reach an amicable resolution of the dispute within a period of thirty (30) days from the Date of receipt of the Dispute Notice, either Party to the Dispute may thereafter within 30 days, issue a notice invoking arbitration (“Arbitration Notice”), to the other party in writing. The Dispute shall be resolved by arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996, or any statutory amendment/ modification thereof. The dispute shall be referred to a tribunal consisting of a sole arbitrator to be mutually appointed by both parties. The contract entered upon pursuant to this tender shall be governed by the Laws of India currently in force. The arbitration proceedings shall be held in accordance with the provisions of Arbitration and Conciliation Act, 1996 and the rules made thereunder. The arbitration proceedings shall be held in the English language, and the venue and seat of the arbitration shall be at New Delhi. Subject to the arbitration mechanism, the courts at New Delhi shall have the exclusive jurisdiction over any disputes relating to the subject matter of this tender.
3. The arbitrators shall have the power to grant any legal or equitable remedy or relief available under Law, including injunctive relief (whether interim and/or final) and specific performance and any measures ordered by the arbitrators may be specifically enforced by any court of competent jurisdiction.
4. Any award of the arbitral tribunal, as the case may be, pursuant to this arbitration clause shall be in writing and shall be final, conclusive, and binding upon the Parties, and the Parties shall be entitled (but not obliged) to enter judgment thereon in any one or more of the highest courts having jurisdiction.
5. During the course of any arbitration under this clause except for the matters under dispute, the Parties shall continue to exercise their remaining respective rights and fulfil their remaining respective obligations under this Contract entered pursuant to this tender.
6. Nothing contained in this Clause shall prevent the NCCF from seeking interim injunctive relief against the Bidders or any other parties connected and past due amounts in the courts having necessary jurisdiction over the other Party.

#### **14. Integrity Pact**

The bidder shall sign an Integrity Pact (Annexure IV) with NCCF to ensure fair business practices, transparency, and avoidance of collusion or corrupt practices in the bidding and supply process.

#### **15. No Subletting Clause**

The successful bidder shall not assign, transfer, or sublet the contract or any part thereof to any third party without the prior written approval of NCCF. Any attempt to do so shall result in immediate termination of the contract, forfeiture of EMD/Security Deposit, and blacklisting of the supplier.

This cluse shall not apply to supplies routed through a broker’s declared authorised mill, as submitted in eligibility. Any further subletting beyond this arrangement is strictly prohibited and shall invite termination and forfeiture of EMD and SD.

## **General Terms & Conditions**

- The bidder shall carefully study the conditions, specifications, and technical requirements of the bags to be supplied. In case of any doubt regarding the meaning of any term or clause, the bidder shall seek clarification from NCCF before submitting the bid.
- The arrangement for transportation, transit insurance, loading/unloading, and delivery of gunny bags to various State Civil Supplies Corporations / State Level Agencies (SLAs) shall be the sole responsibility of the supplier. Inspection shall be carried out by agencies recognized by NCCF/Office of Jute Commissioner, and the supplier shall bear the cost.
- No bidder who is not registered under GST shall be eligible to participate. The GST number must be quoted and a valid GST certificate enclosed along with the registration certificate. The supplier shall also comply with all other statutory requirements such as TDS, Income Tax, PF, and ESI as applicable.
- The successful bidder shall not assign, transfer, or sublet the contract or any part thereof to any third party without prior written approval of NCCF. Any violation shall invite termination, forfeiture of Security Deposit, and blacklisting.
- Supplies must conform strictly to BIS specifications and tender conditions. If supplies are found to be substandard, defective, or not as per specifications, they shall be rejected. The supplier shall be bound to lift the rejected stock at its own cost within 7 days from intimation, failing which NCCF shall dispose of the same at the supplier's risk and cost. The Security Deposit shall be forfeited in such cases.
- Bidders must ensure that each page of the tender document is duly signed and stamped by the authorized signatory, in token of acceptance of all terms and conditions. The signed tender document must be submitted with the technical bid.
- NCCF reserves the right to accept, reject, or modify any or all bids, wholly or partly, without assigning any reason. The issuance of this tender does not commit NCCF to award a contract. The quantities mentioned in the tender are purely indicative and subject to variation at NCCF's discretion.
- In case the successful bidder fails to supply the ordered quantity within the stipulated time or repudiates the contract, NCCF shall be free to arrange the same through alternate sources, including fresh tenders, at the risk and cost of the defaulting supplier. The differential cost, if any, along with administrative charges, shall be recovered from the supplier's pending bills, Security Deposit, or through legal proceedings if necessary.
- NCCF reserves the right to allocate quantities to L1 and other bidders who match L1 rates, based on production capacity, past performance, and NCCF's requirement. The decision of NCCF in allocation shall be final and binding.
- NCCF reserves the right to depute its officials or authorized agencies for pre-dispatch and post-delivery inspection at the supplier's premises or consignee points, and the supplier shall have no objection to the same.
- Non-performance, delayed supplies, or supply of substandard material shall invite strict action, including imposition of financial penalty, forfeiture of Security Deposit, blacklisting/debarring from NCCF's future tenders for a minimum period of two years, and reporting of such action to the Office of the Jute Commissioner. NCCF reserves the right to initiate legal action to recover losses incurred due to supplier's default.
- Release of Security Deposit and EMD (where applicable) shall be subject to receipt of clean and consolidated acknowledgement of satisfactory receipt of goods from the respective SLAs/consignees.
- The terms and conditions of this tender document shall form an integral part of the supply order/contract issued to successful bidders.

- Arrangement for transportation for supply of gunny bags to various states civil supply corporation/SLA as well as inspection of goods which is to be carried out by recognized inspection house to be made by the manufacturer/millers.
- NCCF reserves the right to accept or reject any or all applications without assigning any reason thereof. This issue of this tender document does not in any way commit or otherwise obliges NCCF to proceed with all or any part of tender process. The tender is not the subject of any process of contract or contractual obligations between NCCF and prospective Suppliers.
- The Tenderer shall not sublet the supply awarded to it.
- In case the supply of the material is found to be sub-standard or not as per the norms/specifications, such supplier shall be penalized and the P.O. shall be cancelled by forfeiting EMD/Security deposit.
- At the time of submission of the Tender, it is to be ensured by the Tenderer that each page of this tender document has been signed and stamped. The terms & conditions must be signed and stamped. Otherwise, bid will not be accepted.
- If the successful Tenderer fails to supply the material, NCCF shall arrange the same either by inviting fresh Tenders or by any other alternative means, at the risk and cost of the successful Tenderer.
- In case the supply of material is found substandard or not as per the norms, the supplier will lift the stock at its own cost within 7 days from intimation by NCCF. If the rejected goods are not lifted, the same will be disposed of at the supplier's risk and cost. In this process, all the losses incurred shall be to the supplier's account only.
- If any Tenderer imposes condition(s), which is in addition to or in conflict with the conditions mentioned herein, his tender is liable to be summarily rejected. In any case none of such condition(s) will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of Tender issued by concerned NCCF.

#### **Fraud, Misrepresentation & Forgery**

If at any stage during evaluation or execution of the contract, it is found that the bidder has submitted forged documents, false certificates, incorrect information, or misrepresented facts, the following actions shall be taken by NCCF:

- a) The bid shall be summarily rejected and no further correspondence entertained.
- b) EMD and/or Security Deposit shall be forfeited in full.
- c) The bidder shall be blacklisted/debarred from participating in NCCF tenders for a minimum period of Two (2) years.
- d) NCCF reserves the right to initiate civil and/or criminal proceedings as deemed fit.

#### **Liquidated Damages (LD) for Delay**

Timely delivery is the essence of this contract. In the event of delay in supply beyond the stipulated delivery schedule (Section 8) or the bidder's committed schedule (Section 8A), NCCF shall be entitled to recover Liquidated Damages (LD) at the rate of 1% of the undelivered value per week or part thereof, subject to a maximum of 10% of the contract value.

The recovery of LD shall be without prejudice to other remedies available to NCCF, including risk purchase, forfeiture of Security Deposit, and blacklisting.

**Indemnity**

The supplier shall indemnify and keep indemnified NCCF, its employees, officers, and consignees against all claims, losses, damages, demands, actions, costs, charges, and expenses arising out of:

- a) Any breach of statutory laws (GST, labour laws, etc.) by the supplier.
- b) Any defect in the quality, packing, or specifications of the supplied bags.
- c) Any third-party claims arising from injury, damage, or loss caused due to defective supplies.

This indemnity shall survive the completion or termination of the contract.

**Annexures**

- **Annexure I – Technical Bid Format**
- **Annexure II – Financial Bid Format**
- **Annexure III – Declaration & Undertaking (Blacklisting / Made in India / No Litigation)**
- **Annexure IV – Integrity Pact**
- **Annexure V – Chartered Accountant’s Certificate (Turnover & Net Worth)**
- **Annexure VI – Tentative State-wise Quantity Schedule**
- **Annexure VII- Supply Capacity & Schedule**

## **Annexure – I: Technical Bid Format**

(To be printed on bidder's letterhead and signed by authorised signatory)

### **1. Bidder Details**

- Name of Firm / Company: \_\_\_\_\_
- Type of Firm (Proprietorship/Partnership/Company): \_\_\_\_\_
- Registered Office Address: \_\_\_\_\_
- Manufacturing Unit Address: \_\_\_\_\_
- Contact Person Name: \_\_\_\_\_
- Designation: \_\_\_\_\_
- Mobile No.: \_\_\_\_\_
- Email ID: \_\_\_\_\_

### **2. Statutory Details**

- GST Registration No.: \_\_\_\_\_
- PAN No.: \_\_\_\_\_
- Incorporation Certificate/Partnership Deed: Attached [Yes/No]

#### **For Manufacturers/Millers:**

- BIS Licence No. for B-Twill: \_\_\_\_\_
- Valid OJC Certificate: Attached [Yes/No]

#### **For Brokers/Traders:**

- Authorisation Letter / MoU from Registered Jute Mill/Manufacturer: Attached [Yes/No]
- Capacity Commitment Certificate from Authorized Mill (Minimum 20 lakh bags annually):  
Attached [Yes/No]
- BIS Licence Copy of Authorized Mill: Attached [Yes/No]
- OJC Licence Copy of Authorized Mill: Attached [Yes/No]

### 3. Eligibility Compliance

- Turnover in last 3 FYs (CA Certified): FY 2022-23: Rs ----- ; FY 2023-24: Rs-----  
- ; FY 2024-25: Rs\_\_\_\_ Cumulative Turnover -----
- Manufacturing Capacity (for Manufacturers): \_\_\_\_\_Bags annually.
- Capacity Commitment (for Brokers, as per Mills certificate: \_\_\_\_\_Bags annually
- Past Experience: Work Orders & Performance Certificates Attached [Yes/No]
- Undertaking: Not blacklisted/debarred (Enclosed)
- ITR & Audited Balance Sheets (Last 3 FYs) ending FY24-25: Attached [Yes/No]

### 4. EMD/SD Details

- EMD UTR No./BG No. & Date: \_\_\_\_\_
- Amount: Rs 40,00,000
- Bank: \_\_\_\_\_

#### **Declaration:**

We certify that all information furnished above is true and correct, and we agree to abide by all tender terms & conditions of NCCF.

#### **Seal & Signature of Authorised Signatory**

Date: \_\_\_\_/ \_\_\_\_/ 2025

## Annexure – II: Financial Bid Format

(To be submitted online on GeM – in prescribed format, but attach this signed copy for reference)

Sl. No.	Bag Type	Qty (Nos.) Tentative	FOR Destination Rate per 100 Bags (Excl. GST)	GST %	Total (Incl. GST)	Destination States*
1	B-Twill	50,00,000				Maharashtra
2	B-Twill	18,00,000				Madhya Pradesh
3	B-Twill	25,00,000				Gujarat
4	B-Twill	40,00,000				Rajasthan
5	B-Twill	10,00,000				Karnataka
6	B-Twill	5,00,000				Bihar
7	B-Twill	25,00,000				Andhra Pradesh
8	B-Twill	5,00,000				Jharkhand
9	B-Twill	10,00,000				Uttar Pradesh
10	B-Twill	5,00,000				Tamil Nadu
11	B-Twill	1,00,000				Chhattisgarh
12	B-Twill	5,00,000				Haryana
13	B-Twill	1,00,000				Telangana

### Note:

- The bidder must quote rates on an F.O.R. destination basis, inclusive of transportation, transit insurance, loading/unloading, branding, inspection charges, and all other statutory charges.
- Rates shall be quoted separately for each destination State in the prescribed GeM format.

### Seal & Signature of Authorised Signatory

Date: \_\_\_\_/\_\_\_\_/2025

### Annexure – III: Declaration & Undertaking

(To be typed on Rs 100 Non-Judicial Stamp Paper & notarised)

Declaration regarding Blacklisting & Debarment

We, M/s \_\_\_\_\_, having registered office at \_\_\_\_\_, do hereby declare that:

1. We are a manufacturer/miller of jute bags holding valid BIS license.
2. We have never been blacklisted, debarred, or suspended by any Government Department, Cooperative Federation, PSU, or Agency.
3. We undertake to supply bags strictly as per BIS specifications and NCCF requirements.
4. We agree to risk purchase, penalty, and blacklisting clauses as per tender conditions.

5. We undertake that all supplies shall be made using Indian origin raw jute only.
6. We undertake to comply with GST law and ensure Input Tax Credit availability to NCCF.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Authorised Signatory with Seal**

**Annexure – IV: Integrity Pact**

(To be signed by Bidder and NCCF at time of agreement)

Between NCCF (hereinafter referred to as the “Principal”) and M/s \_\_\_\_\_  
(hereinafter referred to as the “Bidder/Contractor”).

Both parties agree to uphold highest standards of transparency, fairness, and ethics in procurement.

1. The principal commits that no employee will demand or accept any undue advantage from the Bidder.
2. The Bidder commits not to offer, directly or indirectly, any bribe, commission, or advantage.
3. The Bidder declares that it has not entered into any cartel or anti-competitive agreement with other bidders.
4. Any violation of this pact shall lead to cancellation of contract, forfeiture of EMD/SD, and blacklisting.
5. Disputes under this pact shall be settled by arbitration in accordance with the Arbitration & Conciliation Act, 1996.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ 2025 at \_\_\_\_\_.

For NCCF: \_\_\_\_\_

For Bidder: \_\_\_\_\_

(Seal & Signature of Authorised Signatory)

**Annexure – V: Format for CA Certificate (Turnover & Net Worth)**

(On CA’s Letterhead with Seal)

This is to certify that M/s \_\_\_\_\_ (PAN: \_\_\_\_\_) has achieved the following turnover in last three financial years:

- FY 2022-23: Rs \_\_\_\_\_ crore
- FY 2023-24: Rs \_\_\_\_\_ crore
- FY 2024-25: Rs \_\_\_\_\_ crore

Cumulative Turnover: Rs \_\_\_\_\_ crore (≥ Rs 50 cr for manufacturers/suppliers, Rs 30 crore for brokers/traders)

We also certify that the firm is financially sound and solvent to undertake large volume supply contracts.

CA Name: \_\_\_\_\_

Membership No.: \_\_\_\_\_

UDIN: \_\_\_\_\_

(Signature & Seal of Chartered Accountant)

**Annexure – VI : Tentative break up State Wise**

Type	State	Qty (No. of Bags)
B-Twill	Maharashtra	50,00,000.00
B-Twill	Gujarat	25,00,000.00
B-Twill	Rajasthan	40,00,000.00
B-Twill	Andhra Pradesh	25,00,000.00
B-Twill	Madhya Pradesh	18,00,000.00
B-Twill	Bihar	5,00,000.00
B-Twill	Jharkhand	5,00,000.00
B-Twill	Uttar Pradesh	10,00,000.00
B-Twill	Tamil Nadu	5,00,000.00
B-Twill	Karnataka	10,00,000.00
B-Twill	Haryana	5,00,000.00
B-Twill	Chhattisgarh	1,00,000.00
B-Twill	Telangana	1,00,000.00

**Grand Total Requirement:**

- **B-Twill (530 gms): 2,00,00,000 Bags**

*Note: Quantities are indicative. NCCF reserves right to increase/decrease/cancel as per requirement.*

**Annexure – VII: Supply Capacity & Schedule**

(To be submitted by Bidder on Letterhead)

We, M/s \_\_\_\_\_, having registered office at \_\_\_\_\_, hereby furnish our maximum monthly supply capacity and proposed supply schedule to NCCF for the supply of B-Twill Jute Bags, as per tender conditions.

A. Maximum Monthly Supply Capacity

Particulars	Capacity (Nos. of Bags)
Maximum Monthly Production Capacity	_____
Quantity Committed to NCCF per Month	_____

B. Weekly Supply Schedule (Indicative)

(To be filled for each month based on bidder’s commitment. Subject to compliance with Section 8 of the Tender.)

Month	Week No.	Quantity Proposed to be Supplied	Remarks (if any)
Month 1	Week 1	_____	_____
	Week 2	_____	_____
	Week 3	_____	_____
	Week 4	_____	_____
Month 2	Week 1	_____	_____
	Week 2	_____	_____
	Week 3	_____	_____
	Week 4	_____	_____
Month 3	Week 1	_____	_____
	Week 2	_____	_____
	Week 3	_____	_____
	Week 4	_____	_____

*(Add rows for additional months if required.)*

Declaration

We undertake to adhere to the above supply schedule and also confirm compliance with the mandatory delivery schedule under Section 8 of the tender. We understand that failure to execute as per these commitments may attract penalties, risk purchase, forfeiture of Security Deposit, and blacklisting as per tender provisions.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Seal & Signature of Authorised Signatory