



# National Co-operative Consumers' Federation of India Ltd.

Branch Office: Flat No. 10-13, Second Floor, Naveen Market Kanpur-208001

E-mail: [nccfkn@gmail.com](mailto:nccfkn@gmail.com)

NCCF/KNP/TOOLKIT/25-2026/1645

Date:- 09.02.2026

## Tender Notice

### Tender Document for Supply of Toolkits

#### 1. Introduction and Invitation for Bids

The National Cooperative Consumers Federation of India Ltd. (NCCF) invites sealed bids from eligible, reputed and qualified suppliers/manufacturers for the supply of Toolkits (Tailor ,Halwai) These toolkits are proposed to be procured with the objective of skill development and livelihood promotion of common people of Uttar Pradesh.

#### 1. Tender Details

Particulars	Details
Tender No.	NCCF/KNP/TOOLKIT/25-2026/1645
Name of Work :	Supply of Toolkits (Tailor & Halwai)
Mode of Tender:	Sealed Bid (Two-Bid System)
Tender Issue Date ::	09.02.2026
Last Date & Time for Submission :	16.02.2026_ up to 13.00 hrs
Date & Time of Opening of Technical Bid	16.02.2026 at 14.00 hrs
Place of Submission :	NCCF Kanpur Office Flat No. 10-13, Second Floor, Naveen Market Kanpur-208001
EMD :	As specified in tender conditions
Bid Validity :	90 Days from date of opening of Technical Bid

#### **Note:**

1. NCCF Kanpur reserves the right to reject all or any of the applications submitted in response to this tender at any stage without assigning any reasons whatsoever.
2. NCCF Kanpur reserves the right to modify, cancel, suspend, change or supplement this Tender at any stage.
3. Any change to this tender document shall be uploaded on NCCF website <https://nccfindia.com/> applicants are advised to keep viewing the NCCF website for any corrigendum/ change.

*Amey Kumar*



## 2. Scope of Work

The successful bidder shall be required to manufacture/procure, pack, supply, and deliver Toolkits as per the specifications laid down in this tender document, at locations specified by NCCF or its authorized agency within Uttar Pradesh.

### Specification for Toolkit to be Supplied

#### 1. Trade: Tailor Toolkit

##### Tools Details:

- **Item and quantity:** The successful bidder shall supply 38 075 sets of Tailor Toolkits for distribution to eligible beneficiaries under the NCCF supported programme. Each toolkit must comprise a modern tailor's sewing machine with attachments and a collection of essential tools. The toolkit shall include at least the following items (extracted from the Government of India's tailor toolkit booklets used for similar government programmes):
  - Sewing machine (electric) Light duty straight stitch foot operated sewing machine with RSM pipe stand and table top ISI Mark
  - Size of Bed- 399 mm x 178 mm(Minimum)
  - Fly wheel- Spoke type light, weight, matching with body colour. It must be free from wobbling.
  - Knee lifter- Needle Plate and slide plate – Sliding type-Matt finish take up lever-Link motion Needle system-16/100,DBX1-Round Shank
  - Shuttle System- Full Rotary Shuttle Hook, Minimum gap below Presser foot- 6 mm minimum
  - Maximum Stich Length- 4.2 mm
  - Type of Stich- 2 Thread Lock Stich
  - Stand Material- Mild Steel Sheet , must be free from rust
  - Table Shape- Rectangular with rounded corner
  - Scissor- Metal scissor size 10" with brass handle
  - Inch Tape- 5 Ft PVC material
  - Bobin & Bobin Case-5 High quality aluminium Bobin cases
  - L Scale- L scale width 14" ,Height 24" PVC material
  - Hip Curve- 24" material made up of Steel
  - Iron Heavy Weight- 1000 Watt heavy dry weight iron weighing 2.0 kg (min) , core copper cord ISI mark



## Specification for Toolkit to be Supplied

### 2.Trade: Halwai

#### Tools Details: 14950 Toolkit Sets

S. No.	Item Name	Quantity	Technical Specifications
1	Mixer Grinder Machine	1	Copper Motor 1000 Watt (min); 3-speed control with inching pulse; 2 Years warranty; Jars: Liquidiser 1.4 L, Medium 850 ml, Small 350 ml (min); SS jars with firm grip handles; Virgin ABS certified polycarbonate dome cover; 100% food-grade silicon ring; Virgin polycarbonate cover with food-grade silicon ring; 3-pin top, ISI marked; 3-core copper wire; RPM: 20000–22000
2	Palta	1	Material: Aluminium with wooden handle; Length: 18 inch (min)
3	Chakla–Belan	1 Set	Chakla: Diameter 10 inch, Height 11 cm, Weight 950 gm; Belan: Length 13 inch
4	Chhota	1	Length: 10 inch; Weight: 600 gm (max); Material: Iron
5	Kadhai (Medium)	1	Material: Iron; Weight: 10 kg (min)
6	Karchhul	1	Material: Iron; Length: 3 feet
7	Chaku	1	Material: Stainless Steel with handle; Length: 18 inch (min)
8	Tisni	1	Material: Iron; Size: 10 × 10 inch (min)
9	Pressure Cooker	1	Capacity: 22 Ltr (min); Thickness: 6.00 mm (min) as per ISI-2347; Dimensions: L 45.5 cm, W 43 cm, H 37 cm; Weight with box: 8.800 kg (min); Material: Aluminium MAF or as per bid specification; Specific authorization required

### 3 Eligibility Criteria

To participate in this tender, bidders must meet the following criteria:

- 1. Legal status:** The bidder should be a registered entity under Indian law (proprietorship, partnership, company, cooperative society etc.). Bidders from countries sharing land borders with India must be registered with the competent authority. JV and consortium are not allowed
2. The minimum average annual turnover of the bidder for the last three financial years shall not be less than Rs. 7.5 Crores. Bidders must submit audited balance sheets or a certificate from a Chartered Accountant as proof.
- 3 The bidder should have a valid GST Registration.
4. The bidder must have a valid PAN Card.
5. Vendor shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Uttar Pradesh.

3



## 6. Financial capacity:

- The minimum average annual turnover of the OEM bidder for the last three financial years. Bidders audited balance sheets or a certificate from a Chartered Accountant as proof.
- The OEM's average turnover for the last three years must be at least (OEM refers to the original manufacturer of the product being supplied. Bidders often need to submit an OEM Authorization Certificate to prove authenticity.

S . n o	Toolkit Category	Toolkit Quantity	Bidder's Minimum Average Annual Turnover last 3 year/(lakh)	OEM's Average Annual Turnover last 3 year(lakhs)
1	Tailor	38075	1713	1142
2	Halwai	14950	673	4485

- 7 Past performance: The bidder or its OEM (through itself or its reseller) should have supplied same or similar products amounting to at least 20 % of the bid quantity in at least one of the last three financial years to any Central/State Government organization or PSU. Copies of relevant contracts proving cumulative supply quantity must be submitted.
- 8 Experience: The bidder OEM should have at least three years of experience in government projects.
9. MSE/Startup exemption: Micro and Small Enterprises (MSEs) and recognized Startups are exempt from the turnover and experience criteria provided they meet the quality and technical specifications. They must provide valid certificates to claim this exemption

*Anny Sharma*



10. Make in India and purchase preference: The bidder shall adhere to the Make in India policy. MII purchase preference and MSE purchase preference are applicable. To avail preference, bidders must furnish valid MSE/Udyam Registration or evidence of local content.
11. OEM authorization: The bidder shall submit an OEM authorization certificate from reputed make and manufacturer confirming that the bidder is an authorized vendor for the offered sewing machines.
12. Bidder non blacklisting: The bidder should not have been blacklisted by any government organization or authority. A self-declaration to this effect on no judicial Rs 100 stamp paper must be provided; NCCF itself has declared it has never been blacklisted.
13. The Bidder shall provide all the relevant and material documents evidencing their eligibility.

Bidders have to provide an undertaking that the sample kit provided by the bidder will match completely with the actual toolkits provided after the award of contract as per specifications.

#### 4. Bid Security, Performance Guarantee and Security Deposit

In accordance with NCCF's internal business guidelines, the following provisions shall apply to bid security, performance guarantee and retention money:

- a. Earnest Money Deposit (EMD): The bidders should mandatorily submit an EMD(1%) of in form of RTGS/NEFT/DD/cheque. The EMD of the successful bidder/s shall be converted into part of the performance guarantee; the EMD of unsuccessful bidders will be returned without interest after award of contract. In case the lowest bidder withdraws its offer after opening of the financial bid, the EMD shall be forfeited by NCCF.
- b. Bids without EMD shall be rejected summarily.

##### EMD Details of Toolkit as per Category:

S n o	Toolkit Category	Toolkit Quantity	Esimated Bid Value	EMD Amount (1%)	E -PBG %
1	Tailor	38075	571125000	571125000	3
2	Halwai	14950	224250000	22425000	3

- b. Tender Fee Rs. 1180/- (1000+18% GST) (non refundable)
- c. Performance Guarantee (PG): The successful bidder/s shall, within the time specified in the letter of intent, deposit a performance guarantee in favor of NCCF as security for due performance of the contract. The bidder/s have to give a self- certificate for submission of 3% performance guarantee in form of RTGS/NEFT/DD the Bid.

It must be submitted within the period specified in the Letter of Intent and shall remain valid for the contract period plus three months or the warranty period plus three months, whichever is later.

(5)



## 5.Important Dates

### Activity

- Issue of tender notification 09.02 .2026
- Last date for submission of technical and financial 16.02.2026\_ up to 13.00 hrs bids
- Opening of technical bids 16.02.2026 at 14.00 hr

Validity of offer **90 days** from the last date of submission



## 6 Submission of Bids

1. Two packet system: Bids shall be submitted in two separate packets:

The tender shall be submitted under Two-Bid System:

### 6.1 Technical Bid (Envelope-I)

The Technical Bid shall contain:

1. Covering letter
2. Proof of firm registration
3. Experience certificates / Work orders
4. GST Registration Certificate
5. PAN Card
6. Declaration of non-blacklisting
7. EMD and Tender Fee
8. Product specifications and compliance statement
9. Quality certifications, if any

### 6.2 Financial Bid (Envelope-II)

The Financial Bid shall contain:

1. Item-wise unit price
2. Taxes and duties
2. Total cost (inclusive of packing, forwarding, transportation, and insurance)
  - o Technical bid containing all documents demonstrating compliance with eligibility criteria, past performance, and technical specifications. Documents Required include experience certificate, past performance documents, bidder turnover certificate, OEM authorization and annual turnover certificate, and any additional documents as specified.
  - o Financial bid containing the price schedule. Prices should be quoted per toolkit inclusive of all duties, taxes, packing, forwarding, freight and insurance. Prices must be quoted in Indian Rupees.
3. Mode of submission: Bids must be submitted manually at Kanpur Branch office. Late or incomplete bids will be rejected.
4. Validity: The bid shall remain valid for 90 days from the bid closing date. NCCF may request extension of validity; bidders may refuse without forfeiting the EMD.

## 7. Evaluation Method

- a. Technical evaluation: Bids will be evaluated on a total value wise basis. The technical bid will be assessed for compliance with the required specifications, eligibility criteria and completeness of documentation.
- b. Past performance and experience: The Bidder or its OEM should have supplied same or similar category product for 20% of bid quantity, in at least one last three financial year before bid opening date .NCCF will verify supplied quantities using submitted work orders.



- c. Financial evaluation: Among technically qualified bidders, the lowest priced bid (L1) will be selected after considering the brand preference. The work can be allotted maximum to two bidders in a ratio of 50:50 on the basis of L1 Price, Past Performance of similar work and Financial Turnover.
- d. Only technically qualified bidders shall be considered for opening of Financial Bids.
- e. Sample : Successful Bidders need to submit advance samples(75 toolkits) of the proposed items to Nccf Kanpur within 7 days from date of award of contract.
- f. NCCF reserves the right to inspect samples, manufacturing facilities, or conduct field verification.

## 8. Delivery Schedule

1. The delivery of toolkits shall be completed within 45 days from the date of issue of Purchase Order.
2. The delivery locations shall be communicated by NCCF.
3. Delayed delivery shall attract liquidated damages as specified below

## 9. Quality Assurance & Inspection

1. All items must be new, unused, and of best quality.
2. NCCF or its authorized representative shall have the right to inspect the goods at any stage
3. Rejected materials shall be replaced by the supplier at no extra cost within 15 days.

## 10. General Terms and Conditions

1. Compliance with laws: All sellers/service providers must ensure compliance with applicable labour laws, including the Minimum Wages Act 1948, Payment of Wages Act 1936, Payment of Bonus Act 1965, Equal Remuneration Act 1976, Payment of Gratuity Act 1972 etc. Noncompliance will be treated as a breach of contract.
2. Option clause: NCCF reserves the right to increase or decrease the ordered quantity up to 25 % during placement or currency of contract at the same rates.
3. Sample tool kit: Bidders must submit a sample tool kit for evaluation. The bidder shall provide an undertaking that the sample represents the actual toolkit to be supplied and that the final supplied tool kits will conform fully to the specifications.
4. Undertaking for non blacklisting: Bidders must submit an affidavit confirming that they have not been blacklisted by any government organization.
5. Local content declaration: Bidders shall furnish a self-certification on company letterhead confirming percentage of local content in the product. For OEMs, a declaration from the manufacturer that its sewing machines are fully manufactured in India with over 50 % local content) should be enclosed.



6. Right to reject: NCCF reserves the right to accept or reject any bid, wholly or partly, without assigning any reason and without incurring any liability.
- Dispute resolution: All disputes shall be subject to the jurisdiction of courts in Kanpur. Disputes or differences, if any, arising under the contract, shall be referred to the arbitration of sole-arbitrator to be appointed by the mutual consent of both the parties. The arbitration proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 (as amended from time to time). The venue and seat of arbitration shall be Kanpur, India, and the language of arbitration shall be English.
7. Payment terms: Unless otherwise agreed in writing, the following payment terms shall apply:
- No advance payment shall be made under any circumstances.
  - Payment shall be released to the successful vendor only after NCCF receives the corresponding payment from the concerned client department for the respective quantity supplied. NCCF will not be liable to make any payment if not received from the department for what so ever reason.
  - The supplier must submit the following documents for processing payment:
  - Tax-compliant GST invoice in the name of NCCF.
  - Delivery challans duly acknowledged by the receiving authority.
  - Inspection and acceptance certificate from the concerned authority/client.
  - Applicable statutory deductions shall be made as per Government rules.
  - Payment will be made through electronic transfer to the supplier's designated bank account upon submission and verification of the above documents.
  - Release of GST component of the invoice shall be made only after the invoice is duly reflected in the GST portal (GSTR-2B) and is eligible for Input Tax Credit (ITC) to NCCF.
  - NCCF shall release payment within 15 working days of receiving payment from the Department, subject to verification. Payment shall be made after inspection, and acceptance of goods, subject to submission of complete documents.
  - NCCF shall release payment within 15 working days of receiving payment from the Department, subject to verification. Payment shall be made after inspection, and acceptance of goods, subject to submission of complete documents.
  - Final payment subject to reconciliation and fulfilment of replacement/warranty obligations.
8. Warranty and after sales service:
- The tools/items to be supplied must be brand new and covered under a standard warranty/guarantee for a minimum period of one year from the date of invoice.
  - The OEM Warranty Certificates must be provided by the vendor along with the toolkit at the time of supply.
  - The selected vendor shall be solely responsible for warranty of all tools, including their operation, for a minimum period of one year from the date of invoice of toolkits.



- The vendor must ensure timely rectification or replacement of defective goods in the event of breakdown during the warranty/guarantee period, at no additional cost to NCCF or the beneficiary.
- The vendor must provide contact details, including a toll-free phone number and email ID, for raising warranty claims during the warranty period.
- The service support must be available from the date of dispatch of the toolkits from the vendor's warehouse and shall be ensured by the vendor through authorized dealers, OEMs, or third-party service partners.
- The repair/replacement must be carried out at the registered address of the beneficiary. In case on-site repair is not possible, the vendor must arrange pickup of the defective item(s) and ensure delivery of repaired/replaced tools at the vendor's own cost.

#### 9. Submission of Advance Samples and Timely Delivery:

- The successful bidder shall submit advance samples (75 toolkit samples) of the proposed item(s) to the NCCF, Kanpur, within 7 days from the date of award of contract, for approval.
- The Consignee/Purchase Committee shall review and communicate the approval status of the submitted samples.
- Upon approval of the sample, the successful bidder shall be required to supply the ordered toolkits 30 days from the date of contract award.
- Failure to comply with the above timelines may result in the cancellation of the contract and/or blacklisting of the vendor, in addition to forfeiture of performance security.

10. Termination for default: NCCF may, without prejudice to any other remedy for breach of contract, terminate the contract in whole or part if the supplier fails to deliver any or all of the goods within the time period specified; fails to perform any other contractual obligation; or delivers goods that do not conform to the specifications. In the event of termination, NCCF may procure similar goods at the risk and cost of the defaulting supplier.

11. Force majeure: Neither party shall be liable for failure to perform obligations if such failure results from circumstances beyond its reasonable control, including but not limited to acts of God, war, riots, civil commotion, pandemics, fire, flood or government restrictions. The affected party shall notify the other party within a reasonable time and make all reasonable efforts to resume performance.

12. Ethics and integrity: Bidders, their employees and agents shall maintain the highest standards of integrity and ethics during the procurement process and execution of the contract. Any form of fraud, bid rigging, collusion, undue influence or corrupt practice It is strictly prohibited and will lead to immediate disqualification and may attract legal action under applicable laws. NCCF reserves the right to take appropriate action, including but not limited to cancellation of the bid/contract and blacklisting of the bidder, if any unethical conduct comes to light. Bidders are expected to comply with all anticorruption and vigilance guidelines issued by the Government of India



## 11.NCCF's Rights

### 1.NCCF reserves the right to:-

- Reject all or any bids without assigning any reason.
- To modify, suspend, change or supplement this tender at any stage. Any change to this tender document shall be uploaded on NCCF website <http://nccfindia.com>.
- In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.
- At any stage, if it is found that the supplier/manufacturer (Proprietorship, Partnership, Private Limited Company, etc) has given incorrect and misleading certificate/information/document(s), NCCF shall free to take suitable action including cancellation of contract, forfeiture of security / Tender security amount, blacklisting of the applicant, etc.
- Call for any additional information/documents from experienced firm (Proprietorship, Partnership, Private Limited Company, etc) and same shall be submitted by them to NCCF within given time period.
- It may kindly be noted that Government of India or any State Government in India shall not be a party to this transaction.
- NCCF shall be at liberty to postpone / cancel the tender and accept or reject any bid without giving any reason whatsoever.
- NCCF shall terminate the empanelment of a Business Associate if they have competed against NCCF in any bid either individually, as a partner or in a Joint Venture.
- Violation of any terms & conditions of this tender may lead to termination/blacklisting/penalty.
- Conditional bids shall not be accepted.
- The decision of NCCF shall be final and binding.

### 2. Subletting

- The supplier/manufacturer shall not sublet, subcontract, or assign the contract to any third party.
- Any attempt to subletting shall lead to termination, blacklisting and forfeiture of Security Amount.

### 3. Blacklisting

NCCF reserves the right to blacklist the agency for upto 5 years for:-

- Fraudulent documents
- Non-performance
- Non-compliance with laws
- Corruption or unethical practices.
- Breach of confidentiality, etc.

### 4. Corrupt or Fraudulent Practices.

- It is expected that the Bidder who wish to apply for this tender have highest standards of ethics.
- NCCF will reject tender if it determines that the vendor recommended for award has engaged in corrupt or fraudulent practices while competing for this tender.



- NCCF may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded or contact if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contact.

#### 5. General Clause

- Misuse of NCCF name, logo or letter head, etc shall lead to blacklisting including forfeiture of EMD but not limited initiation of legal proceedings..

#### 6. Indemnity Clause:-

The manufacturer/supplier shall indemnify NCCF against all the claims, damages, losses, costs and expenses arising out of negligence or breach of terms by the vendor, etc.

#### 7 . Integrity & Anti-Corruption Clause:

The supplier/manufacturer shall not engage in any corrupt, fraudulent, collusive, or coercive practices. If such activities are detected, NCCF may cancel the contract immediately and may blacklist the supplier, impose penalty and take legal action as per applicable laws.

### 12. Legal & Audit Protection Clause

Submission of false, misleading, fabricated, or suppressed information at any stage of the tender process shall result in one or more of the following actions, at the sole discretion of NCCF:

- Rejection of the bid;
- Termination of the contract, if already awarded;
- Forfeiture of Earnest Money Deposit / Performance Security;
- Blacklisting / debarring of the bidder;
- Recovery of losses or damages suffered by NCCF;
- Initiation of appropriate legal action as per applicable laws.

Such action shall be without prejudice to NCCF's other contractual and statutory rights.

### 13. Termination for Default

a) NCCF may terminate the contract, in whole or in part, by issuing a written notice to the supplier, in the event of:

- Persistent delay in supply;
- Repeated quality failures;
- Breach of any material term or condition;
- Insolvency, liquidation, or cessation of business by the supplier.
- Fails to deliver goods as per schedule
- Supplies substandard material
- Violates any terms and conditions of the tender

a) Termination under this clause shall be without prejudice to NCCF's right to recover losses or damages.

(12)



## 14. Termination for Convenience

NCCF reserves the right to terminate the contract at its discretion, in whole or in part, by giving reasonable written notice, without assigning any reason and without incurring any liability, other than payment for goods duly supplied and accepted up to the date of termination.

## 15 .Documents to be submitted:

The following documents must be submitted for technical bids:

Sl.	Document	Notes
1	Bidder's Covering Letter	Signed by authorized signatory on company letterhead.
2	Certificate of Incorporation/Registration	Proof of legal status.
3	PAN & GSTIN certificates	
4	Audited financial statements for the last two financial years	To meet the minimum turnover requirement.
5	Work orders/Completion certificates of similar supplies	Demonstrating supply of at least 20 % of bid quantity in any one year.
6	OEM authorization and OEM annual turnover certificate	OEM's average turnover must meet lakhs criterion.
7	Make in India (MII) compliance certificate from OEM	E.g., certificate stating that the machines offered are fully manufactured in India and contain >50 % Indian components.
8	MSE/Udyam or Startup certificate (if applicable)	For claiming turnover/experience exemption.
9	Local content self-declaration	To support Class I/Class II supplier classification.
10	Notarised affidavit of non black listing	As per clause
11	Sample toolkit undertaking and list of toolkit contents	Undertaking that supplied toolkit will conform to sample; detailed list of tools provided should align with Section 2.
12	Any other document required by the tender	Such as power of attorney, banker's details etc.
13	Solvency/financial soundness certificate	1. Issued by a nationalized or scheduled bank, demonstrating the bidder's financial capacity . It is further clarified that no contract / agreement shall be signed with Bidder until the said certificate is submitted .

12



**-Bank Details**

- a. NAME OF BENEFICIARY: National Cooperative Consumers Federation of India Ltd.
- b. ACCOUNT NUMBER : 02240200001648
- c. NAME OF BANK : UCO BANK
- d. ADDRESS OF THE BANK : PARADE, KANPUR
- e. IFS CODE : UCBA0000224

  
(Anurag Sharma)



Branch Manager

National Cooperative Consumers Federation of India Ltd.  
Flat No. 10-13, Second Floor, Naveen Market,  
Kanpur-208001