

GSTIN: 18AAN0109N1ZN

FSSAI Lic No.: 10314001000093

भारतीय राष्ट्रीय  
उपभोक्ता सहकारी  
संघ मर्यादित



National cooperative  
Consumer's Federation  
of India Ltd.

Email : [bm.guwahati@nccfindia.com](mailto:bm.guwahati@nccfindia.com)/[nccfgh1965@gmail.com](mailto:nccfgh1965@gmail.com) || Website: [www.nccfindia.com](http://www.nccfindia.com)

NCCF/GHT/Tender/2025-26/156

Date:20-02-2026.

### TENDER NOTICE

**Tender Notice for “Procurement, Supply, Installation, Testing & Commissioning of Equipment for Data Communication, Networking Lab, Optical Fibre and Digital Systems”**

The National Cooperative Consumers Federation of India Ltd. (NCCF) Guwahati invites bids from eligible, reputed and qualified suppliers for “Procurement, Supply, Installation, Testing & Commissioning of Equipment for Data Communication, Networking Lab, Optical Fibre and Digital Systems” for skill development and livelihood promotion.

The project aims at Skill Development and Livelihood Promotion through establishment of a fully equipped training laboratory.

#### 1.Tender Detail:

Particular	Details
Tender No.	NCCF/GHY/Tools & Equipment/2025-26/156 20.02.2026
Mode of Tender	Sealed Bid (Two Bid Systems)
Tender Issue Date	18.02.2026
Last Date and Time of Submission	23.02.2026 –up to 11.00 AM
Date and Time of Opening	24.02.226 – up to 12.00 Noon
Place of Submission	NCCF of India Limited ,Panbazar ,Guwahati - 781001
EMD	As Specified in Tender Condition
Bid Validity	90 Days from date of Opening of Bid

Note :



- NCCF Guwahati reserve to right to reject all or any of the applications submitted in response to this tender at any stage without assigning any reasons whatsoever.
- NCCF Guwahati reserves the right to modify, cancel, suspend change or supplement this Tender at any stage.
- Any change to this Tender document shall be uploaded on NCCF website [www.nccfindia.com](http://www.nccfindia.com) applicants are advised to keep viewing the NCCF Website for any corrigendum/change.

## 2. Scope of Work

The successful bidders shall be required Manufacture/procure, pack, supply and deliver the goods as per specifications laid down in this tender documents, at locations specified by NCCF or authorized agency within Guwahati, Assam.

### Specification for Goods: –

#### 1. Supply of equipment for:

- Supply of Data Communication Equipment Networking Lab Setup (Switches, Routers, Racks, Servers, Structured Cabling etc.),
- Optical Fibre Systems (OFC cables, termination, splicing, testing tools), Digital Communication Systems & accessories, Installation, configuration, integration and testing, Training of designated personnel, Warranty support and maintenance,
- Installation and commissioning of all equipment.
- Configuration and integration of systems.
- Demonstration and training of instructors.
- On-site warranty support.
- Documentation, manuals, and standard operating procedures.
- Three-year comprehensive warranty (minimum).

## 3. Eligibility Criteria

To participate in this Tender, bidders must meet the following criteria: -

- Empanelled bidders with NCCF may participate; non-empanelled bidders are also eligible subject to fulfilment of eligibility and evaluation criteria.
- Be a legally registered entity (Proprietorship/Partnership/LLP/Company/Cooperative, etc).
- Have minimum 3 years of experience in similar type of work for any Central Government/State Govt./Autonomous Bodies/PSU/or any other Central/State Govt. agencies, etc.
- Audited balance sheet for the last three financial years (2022–23, 2023–24 ,2024–25) duly signed with UDIN.
- Should have minimum annual turnover of Rs 2 Crore for last 03 years (certified by Chartered Accountant with valid UDIN)
- Valid GST, PAN, and statutory registrations are mandatory.
- Vendor must not be blacklisted/debarred by any Government/PSU/Autonomous body, etc (affidavit required).



- Vendor shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Assam.
- The vendor must submit all the relevant and material documents in support of their eligibility.

**\*Tender Fee: Rs. 1180/- (1000+18% GST) (non refundable).**

**Earnest Money Deposit (EMD):** EMD Deposit in the form of FDR/DD amounting to NR 5, 87,000.00 (Indian Rupees Five Lakhs & Eighty-Seven Thousand) only to be made to NCCF, Guwahati Branch.

**Bids without EMD shall be rejected summarily.**

- MSME registered firms may be exempted as per Govt. norms.

#### **4. PERFORMANCE SECURITY**

The performance security will be 5% of contract value (as per GFR 2017 norms).

The same fee has to be submitted within 10 days of award of work.

The same will be valid up to 60 days beyond warranty period.

#### **\* Important Dates**

- Issue of tender notification 20.02.2026
- Last date for submission of technical and financial bids 23.02.2026 up to 13.00 hrs
- Opening of technical bids 23.02.2026 at 14.00 hr

Validity of offer **90 days** from the last date of submission.

#### **5. Submission of Bids**

1. Two packet system: Bids shall be submitted in two separate packets:

The tender shall be submitted under Two-Bid System:

#### **6.1 Technical Bid (Envelope-I)**

The Technical Bid shall contain:

1. Covering letter
2. Proof of firm registration
3. Experience certificates / Work orders
4. GST Registration Certificate
5. PAN Card
6. Declaration of non-blacklisting



7. EMD and Tender Fee
8. Product specifications and compliance statement
9. Quality certifications, if any

## 6.2 Financial Bid (Envelope-II)

The Financial Bid shall contain:

1. Item-wise unit price
2. Taxes and duties
3. Total cost (inclusive of packing, forwarding, transportation, and insurance)

○ Technical bid containing all documents demonstrating compliance with eligibility criteria, past performance, and technical specifications. Documents required include experience certificate, past performance documents, bidder turnover certificate, OEM authorization and annual turnover certificate, and any additional documents as specified.

○ Financial bid containing the price schedule. Prices should be quoted per good/items inclusive of all duties, taxes, packing, forwarding, freight and insurance. Prices must be quoted in Indian Rupees.

- Mode of submission: Bids must be submitted manually at Guwahati Branch office. Late or incomplete bids will be rejected.
- Validity: The bid shall remain valid for 90 days from the bid closing date. NCCF may request extension of validity; bidders may refuse without forfeiting the EMD.

## 7. Evaluation Method

- Technical evaluation: Bids will be evaluated on a total value wise basis. The technical bid will be assessed for compliance with the required specifications, eligibility criteria and completeness of documentation.
- Past performance and experience: The Bidder should have supplied same or similar category product for 20% of bid quantity, in at least one last three financial year before bid opening date. NCCF will verify supplied quantities using submitted work orders.
- Financial evaluation: Among technically qualified bidders, the lowest priced bid (L1) will be selected after considering the brand preference. The work can be allotted maximum to two bidders in a ratio of 50:50 on the basis of L1 Price, Past Performance of similar work and Financial Turnover.
- Only technically qualified bidders shall be considered for opening of Financial Bids.
- NCCF reserves the right to inspect samples, manufacturing facilities, or conduct field verification.

## 8. Delivery Schedule

1. The delivery of Goods/items shall be completed within 90 days from the date of issue of Purchase Order.
2. The delivery locations shall be in ASU Campus, Mangaldoi section or as informed to the bidder.



## **Liquidated Damages (LD Clause)**

- 0.5% of contract value per week of delay.
- Maximum 10% of contract value.
- Delay beyond 8 weeks may lead to termination.

## **9. Penalty Clause**

Penalty may be imposed for:

- Substandard supply
- Non-compliance of specifications
- Delay in service response beyond 48 hours
- Failure to rectify defects within 7 days

Penalty up to 5% of contract value in addition to LD.

## **Risk & Cost Clause**

If contractor fails, NCCF may procure at risk and cost of defaulting bidder.

## **10. 1.WARRANTY ,AMC & After Sales Service.**

- Minimum 3 years comprehensive onsite warranty.
- OEM authorization mandatory.
- Availability of spare parts for minimum 5 years.
  - The Goods/items to be supplied must be brand new and covered under a standard warranty/guarantee for a minimum period of one year from the date of invoice.
    - The Warranty Certificates must be provided by the vendor along with the goods/items at the time of supply.
    - The selected vendor shall be solely responsible for warranty of all tools, including their operation, for a minimum period of one year from the date of invoice of toolkits.
  - The vendor/supplier must ensure timely rectification or replacement of defective goods in the event of breakdown during the warranty/guarantee period, at no additional cost to NCCF or the beneficiary.
- The vendor/supplier must provide contact details, including a toll-free phone number and email ID, for raising warranty claims during the warranty period.
- The service support must be available from the date of dispatch of the toolkits from the vendor's warehouse and shall be ensured by the vendor through authorized dealers, OEMs, or third-party service partners.
- The repair/replacement must be carried out at the registered address of the beneficiary. In case on-site repair is not possible, the vendor must arrange pickup of



the defective item(s) and ensure delivery of repaired/replaced tools at the vendor's own cost.

## **10.2. INSPECTION & ACCEPTANCE**

- Inspection may be conducted by:
- NCCF Technical Committee or Team appointed by end user
- Third Party Inspection Agency (if required)
- Goods failing to meet specifications shall be rejected.

## **11. Dispute resolution:**

- Legal Jurisdiction: All disputes fall under the jurisdiction of Guwahati.
- This Agreement/ Tender is governed by the substantive laws of India. If any claim(s), dispute(s) or difference(s) of any kind or nature whatsoever, arises between the parties hereto out of or in connection with the construction, interpretation, effect and implication of any provision of this Agreement/ Tender and/ or the performance of any obligations whatsoever under this Agreement/ Tender, including the rights or liabilities of the Parties, or any claim or demand of any party against the other, or in regard to any other matter under the Agreement/ Tender, the party shall intimate the same to the other party by giving a written notice ("Dispute Notice") to the other party containing the description of the claim/ dispute/ difference and the grounds for the same. Both the parties promptly, mutually and in good faith, shall endeavor and make all efforts to amicably settle the dispute within 30 days of the receipt of the Dispute Notice by the other party.
- If the Parties fail to reach an amicable resolution of the dispute within a period of thirty (30) days from the Date of receipt of the Dispute Notice, either Party to the Dispute may thereafter within fifteen days, issue a notice invoking arbitration ("Arbitration Notice"), to the other party in writing. The Dispute shall be resolved by arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996, or any statutory amendment/ modification thereof. The Arbitration Tribunal shall consist of sole arbitrator to be appointed mutually by the PARTIES. In the event the parties fail to mutually appoint the arbitrator within a period of thirty days after the receipt of Arbitration Notice, the appointment of the arbitrator, as the case maybe, shall be made in accordance with the provisions of the Arbitration and Conciliation Act, 1996.



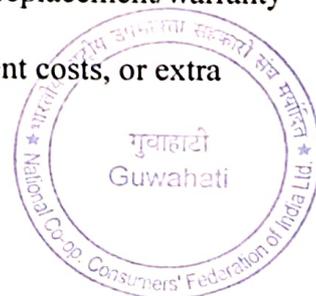
- The Arbitration Proceedings shall be held in English Language, and the seat of the arbitration shall be Guwahati. The venue of the arbitration proceedings shall be Guwahati, unless otherwise agreed between the parties.
- The Award passed by the Arbitral Tribunal, pursuant to this clause, shall be reasoned and in writing. The Award shall be final and conclusive and binding upon the parties.

**12. Payment terms:** Unless otherwise agreed in writing, the following payment terms shall apply:

- No advance payment shall be made under any circumstances.
- Payment shall be released to the successful vendor only after NCCF receives the corresponding payment from the concerned client department for the respective quantity supplied. NCCF will not be liable to make any payment if not received from the department for what so ever reason.

12. 1. The supplier must submit the following documents for processing payment:

- Tax-compliant GST invoice in the name of NCCF.
- Delivery challans duly acknowledged by the receiving authority.
- Inspection and acceptance certificate from the concerned authority/client.
- Applicable statutory deductions shall be made as per Government rules.
- Payment will be made through electronic transfer to the supplier's designated bank account upon submission and verification of the above documents.
- Release of GST component of the invoice shall be made only after the invoice is duly reflected in the GST portal (GSTR-2B) and is eligible for Input Tax Credit (ITC) to NCCF.
- NCCF shall release payment within 15 working days of receiving payment from the Department, subject to verification. Payment shall be made after inspection, and acceptance of goods, subject to submission of complete documents.
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- Final payment subject to reconciliation and fulfilment of replacement/warranty obligations.
  - Any other relevant or material document that may be required for processing payment.
  - Any denial/reversal of ITC due to vendor fault shall be recovered from the vendor's bills/security.
  - Final payment subject to reconciliation and fulfilment of replacement/warranty obligations.
- NCCF reserves the right to deduct penalties, damages, replacement costs, or extra procurement costs due to the vendor's default.



- NCCF reserves the right to withhold payment in case of non-compliance or defective supplies.

**13. Force majeure:** Neither party shall be liable for failure to perform obligations if such failure results from circumstances beyond its reasonable control, including but not limited to acts of God, war, riots, civil commotion, pandemics, fire, flood or government restrictions. The affected party shall notify the other party within a reasonable time and make all reasonable efforts to resume performance.

**14. Ethics and integrity:** Bidders, their employees and agents shall maintain the highest standards of integrity and ethics during the procurement process and execution of the contract. Any form of fraud, bid rigging, collusion, undue influence or corrupt practice is strictly prohibited and will lead to immediate disqualification and may attract legal action under applicable laws. NCCF reserves the right to take appropriate action, including but not limited to cancellation of the bid/contract and blacklisting of the bidder, if any unethical conduct comes to light. Bidders are expected to comply with the anti-corruption and vigilance guidelines issued by the Government of India.

## 15. NCCF's Rights

### 15.1. NCCF reserves the right to:-

- Reject all or any bids without assigning any reason.
- To modify, suspend, change or supplement this tender at any stage. Any change to this tender document shall be uploaded on NCCF website [www.nccfindia.com](http://www.nccfindia.com).
- In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.
- At any stage, if it is found that the supplier/manufacturer (Proprietorship, Partnership, Private Limited Company, etc) has given incorrect and misleading certificate/information/document(s), NCCF shall be free to take suitable action including cancellation of contract, forfeiture of security / Tender security amount, blacklisting of the applicant, etc.
- Call for any additional information/documents from experienced firm (Proprietorship, Partnership, Private Limited Company, etc) and same shall be submitted by them to NCCF within given time period.
- It may kindly be noted that Government of India or any State Government in India shall not be a party to this transaction.
- NCCF shall be at liberty to postpone / cancel the tender and accept or reject any bid without giving any reason whatsoever.
- NCCF shall terminate the empanelment of a Business Associate, etc. if they have competed against NCCF in any bid either individually, as a partner or in a Joint Venture.
- Violation of any terms & conditions of this tender may lead to termination/blacklisting/penalty.
- Conditional bids shall not be accepted.
- The decision of NCCF shall be final and binding.



## **16. Subletting**

- The vendor/supplier shall not sublet, subcontract, or assign the contract to any third party.
- Any attempt to subletting shall lead to termination, blacklisting and forfeiture of Security Amount.

### **General Clause**

- Misuse of NCCF name, logo or letter head, etc shall lead to blacklisting including forfeiture of EMD but not limited initiation of legal proceedings..

### **Indemnity Clause:-**

The vendor/supplier shall indemnify NCCF against all the claims, damages, losses, costs and expenses arising out of negligence or breach of terms by the vendor, etc.

## **Integrity & Anti Corruption Clause:**

The supplier/vendor shall not engage in any corrupt, fraudulent, collusive, or coercive practices. If such activities are detected, NCCF may cancel the contract immediately and may blacklist the supplier, impose penalty and take legal action as per applicable laws.

## **17. Blacklisting**

NCCF reserves the right to blacklist the agency for upto 5 years for:-

- Fraudulent documents
- Non-performance
- Non-compliance with laws
- Corruption or unethical practices.
- Breach of confidentiality, etc.
- NCCF may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded or contact if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contact.

## **18. Legal & Audit Protection Clause**

Submission of false, misleading, fabricated, or suppressed information at any stage of the tender process shall result in one or more of the following actions, at the sole discretion of NCCF:

- Rejection of the bid;
- Termination of the contract, if already awarded;
- Forfeiture of Earnest Money Deposit / Performance Security;
- Blacklisting / debarring of the bidder;
- Recovery of losses or damages suffered by NCCF;



- Initiation of appropriate legal action as per applicable laws.

Such action shall be without prejudice to NCCF's other contractual and statutory rights.

## TERMINATION CLAUSE

### 1. Termination for Default

NCCF may terminate the Contract, in whole or in part, by giving written notice to the Contractor if:

- The Contractor fails to deliver goods or complete installation within the stipulated time.
- The supplied equipment does not conform to approved specifications and is not rectified within 15 days of notice.
- There is material breach of contractual obligations.
- The Contractor engages in fraudulent or corrupt practices.
- The Contractor becomes insolvent or abandons the work.

#### *Consequences:*

- Forfeiture of Performance Security.
- Recovery of excess cost incurred under the Risk & Cost clause.
- Withholding of pending payments.
- Imposition of Liquidated Damages, if applicable.
- Blacklisting/debarment as per NCCF/Government norms.

### 2. Termination for Convenience

NCCF may terminate the Contract at any time by giving 30 days' written notice without assigning reasons.

#### *Consequences:*

- Payment shall be made for goods supplied and accepted and work completed up to the date of termination.
- No claim for loss of profit or consequential damages shall be admissible.

### 3. Termination Due to Force Majeure

If Force Majeure conditions continue for more than 60 days preventing performance, either party may terminate the Contract.

#### *Consequences:*

- No penalty or damages shall be payable.

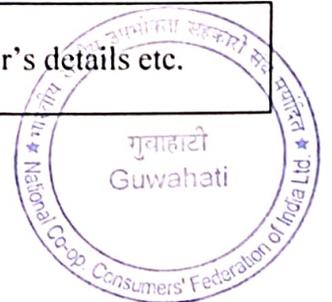


- Payment shall be made for completed and accepted work only.

19. Documents to be submitted:

The following documents must be submitted for technical bids:

Sl.	Document	Notes
1	Bidder's Covering Letter	Signed by authorized signatory on company letterhead.
2	Certificate of Incorporation/ Registration	Proof of legal status.
3	PAN & GSTIN certificates	
4	Audited financial statements for the last two financial years	To meet the minimum turnover requirement.
5	Work orders / Completion certificates of similar supplies	Demonstrating supply of at least 20% of bid quantity in any one year.
6	OEM authorization and OEM annual turnover certificate	OEM's average turnover must meet lakhs criterion.
7	Make in India (MII) compliance certificate from OEM	E.g., certificate stating that the machines offered are fully manufactured in India and contain >50% Indian components.
8	MSE/Udyam or Startup certificate (if applicable)	For claiming turnover/experience exemption.
9	Local content self-declaration	To support Class I/Class II supplier classification.
10	Notarized affidavit of non-blacklisting	As per clause.
12	Any other document required by the tender	Such as power of attorney, banker's details etc.



Sl.	Document	Notes
13	Solvency/financial soundness certificate	1. Issued by a nationalized or scheduled bank, demonstrating the bidder's financial capacity. It is further clarified that no contract / agreement shall be signed with Bidder until the said certificate is submitted.

## 20. Bank Details

- **Name of Beneficiary:** National Cooperative Consumers Federation of India Ltd.
- **Account Number:** 00450200002610
- **Name of Bank:** UCO BANK
- **Address of Bank:** 0045, Guwahati Main.
- **IFS Code:** UCBA0000045.

## 18. CONTACT DETAILS

Branch Manager : H. Pratima Devi.

NCCF Guwahati Branch

Address: Subhamalaya Building, 42, Jaswant Road, 1<sup>st</sup> floor, Near Pani Tanki, Panbazar, Guwahati, Assam.

Email: [nccfght1965@gmail.com](mailto:nccfght1965@gmail.com) / [bm.guwahati@nccfindia.com](mailto:bm.guwahati@nccfindia.com)

Phone: 98714122090

Date: 20-02-2026.

Place: Guwahati.

  
(H. Pratima Devi)  
Branch Manager.

शाखा प्रबंधक  
Branch Manager  
भारतीय राष्ट्रीय उपभोक्ता सहकारी संघ लि.  
National Co-op. Cons. Fed. of India Ltd.  
गुवाहाटी शाखा / Guwahati Branch