



**NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LTD. (NCCF) -
Deep Sheela Complex, (3rd Floor) Near Ashok Cinema Hall, Talpatra Lane
Budh Marg, Patna-800001(Bihar)E-Mail: bm.patna@nccf-india.com**

SHORT NOTICE INVITING TENDER

NCCF invites short term Tender from Carrying & Forwarding (C&F) Agents for smooth Handling of Onion Stock (PSF Rabi-2025) at different Railway Points of Bihar. Eligible bidders can submit their bids through email till 13.10.2025, 3:00 PM at bm.patna@nccfindia.com.

Scope of work for C&F Agent at receiving railway point are as followings;

1. Unloading of Onion Stock from railway wagons at the receiving railway point.
2. Loading of Onion into trucks at the receiving point for delivery to godowns/ retail outlets/ other cities.
3. Stacking / unloading at designated godowns or retail distribution points as instructed by NCCF.
4. Maintaining records of receipt and onward movement of stock.
5. Any other handling arrangements required to ensure smooth distribution.

Last date & time of submission of bids is on 13. 10 . 2025 ,3 : 0 0 P M .

For further details, interested may please contact NCCF Patna branch or may refer <https://nccf-india.com/>. Corrigendum/amendment if any will be published on the above website only.

**Branch Manager (Patna)
Mob: 9650461024**

(General Terms & Conditions for short term tender)

1. Eligibility for participation

Bona fide Carrying & Forwarding (C&F) Agents in Patna having experience of years in the same field.

Must be a registered firm/company/coop with valid PAN, GST, and transport license.

Minimum 3 years' experience in handling Agri-commodities.

Declaration of no blacklisting by Govt/PSUs.

The bidder must have an average annual turnover of at least Rs 20 lakh during the last three financial years, duly certified by a Chartered Accountant

2. General Clauses:

Contractor responsible for safe unloading, stacking, weighment, and delivery.

Loss/damage, pilferage, or shortage during handling is recoverable from contractor bills/security deposit.

Daily stock and movement records must be maintained & certified by NCCF representative.

Contractor must comply with all applicable laws: GST, Income Tax, ESI, EPF, Labour, Shops & Establishments, Motor Vehicles Act.

NCCF shall not be responsible for contractor's statutory dues.

The contractor shall maintain adequate insurance coverage for vehicles, labor, and goods in transit. NCCF shall not be liable for accidents, theft, or damages during handling/transport.

NCCF reserves the right to terminate the contract with 15 days' notice in case of poor performance, breach of terms, or statutory non-compliance, without liability for compensation.

3. Dispute Resolution Clause:

- A.** This Agreement/ Tender is governed by the substantive laws of India. If any claim(s), dispute(s) or difference(s) of any kind or nature whatsoever, arises between the parties hereto out of or in connection with the construction, interpretation, effect and implication of any provision of this Agreement/ Tender and/ or the performance of any obligations whatsoever under this Agreement/ Tender, including the rights or liabilities of the Parties, or any claim or demand of any party against the other, or in regard to any other matter under the Agreement/ Tender, the party shall intimate the same to the other party by giving a written notice ("Dispute Notice") to the other party containing the description of the claim/ dispute/ difference and the grounds for the same. Both the parties promptly, mutually and in good faith, shall endeavour and make all efforts to amicably settle the dispute within 30 days of the receipt of the Dispute Notice by the other party.
- B.** If the Parties fail to reach an amicable resolution of the dispute within a period of thirty (30) days from the Date of receipt of the Dispute Notice, either Party to the Dispute may thereafter within thirty (30) days, issue a notice invoking arbitration ("Arbitration Notice"), to the other party in writing. The Dispute shall be resolved by arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996, or any statutory amendment/ modification thereof. The Arbitration Tribunal shall consist of sole arbitrator to be appointed mutually by the PARTIES. In the event the parties fail to mutually appoint the arbitrator within a period of thirty days after the receipt of Arbitration Notice, the appointment of the arbitrator, as the case maybe, shall be made in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
- C.** The Arbitration Proceedings shall be held in English Language, and the seat of the arbitration shall be Patna. The venue of the arbitration proceedings shall be Patna, unless otherwise agreed between the parties.

The Award passed by the Arbitral Tribunal, pursuant to this clause, shall be reasoned and in writing. The Award shall be final and conclusive and binding upon the parties

4. Security Deposit

Rs 2 lakh security deposit to be retained during contract.

NCCF reserves the right to forfeit the Security Deposit, in full or in part, in case of breach of contract, non-performance, misappropriation, or failure to comply with any terms and conditions.

The Security Deposit shall be refunded only after expiry of the contract period and satisfactory completion of all obligations, subject to adjustment of any recoveries/penalties/damages/dues payable to NCCF.

No interest shall be payable on the Security Deposit.

The Security Deposit / EMD (if collected) of unsuccessful bidders shall be refunded within 7 days of finalization of tender / award of work, without any interest.

5. Penalties

Delay in unloading/loading --- penalty of Rs 2,000 per truck per day. Shortage/damage/loss --recoverable at the market rate from contractor. Misappropriation/fraud --- termination + forfeiture + blacklisting.

6. Indemnity

Contractor shall indemnify NCCF against all claims, damages, statutory dues, labour disputes, accidents, or third-party claims arising from operations. **7. Payments**

Bills to be raised weekly/fortnightly/monthly with supporting challans & stock reports.

Payment within 21 days subject to verification & statutory deductions (TDS, GST).

Each bill submitted by the C&F Agent must include the following documents as mandatory proof of services and payment:

Digitally signed invoice showing GSTIN, HSN/SAC codes, tax break-up and UTR (Unique Transaction Reference) of the invoice on the GST portal (e- invoice where applicable).

Signed challans / delivery notes / weighment slips / stock movement reports duly acknowledged by NCCF's authorised representative at the receiving depot/warehouse.

Daily/weekly stock and transport log certified by the NCCF field officer/branch manager.

Proof of statutory compliance (e.g., labour payments, ESI/EPF, if labour is hired directly by the C&F Agent), such as bank statement or wage register attested by a Chartered Accountant, whenever demanded. Overbilling/false claims --- double penalty plus blacklisting.

8. Submission of Tender through email till 13.10.2025, 3:00 PM at bm.patna@nccf-india.com

General procedure for submission of e-tenders

Bids are to be submitted through e-mail within the stipulated due/end date and time.

9. Financial proposal / bid under financial cover: - The financial bid should contain the following details;

The bidder is required to quote the rates at locations of Bihar.

10. Opening and evaluation of Financial Proposal

- a. Financial proposals of the bidders declared eligible by the office will be opened on the decided date and time.
- b. **L1 bidder auction rate** may be considered by the Tender Accepting Authority and awarded work order accordingly.
- c. Successful bidder will have to deposit Rs. 2,00,000.00 (Rupees Two Lakhs Only) as refundable Security Deposit at **NCCF PATNA BRANCH**.

Name of the Beneficiary	:	NCCF RABI-25 ONION
Current Account No.	:	5877191079
Name of the	:	Central Bank of India
Branch	:	K.P. Mall, Near GPO, Budh Marg, Patna-1
IFSC	:	CBIN0281488

11. Acceptance of e-Tender

Lowest valid rate should normally be accepted in accordance with the procedure stated in clause 10 above. The Tender Accepting Authority reserves the right to distribute the work amongst more than one bidder with same rate.

N.B: NCCF, Patna reserves the right to accept and reject any/ all bids without any reason whatsoever.

General Clauses:

If the C&F Agent fails to perform, NCCF may arrange handling/transport from alternative sources at the risk and cost of the defaulting agent, and recover any extra expenditure from bills, Performance Security, or by legal recovery.

All rates shall remain firm for 12 months. Any revision shall require prior written approval of NCCF, and downward tax/levy changes shall automatically pass through to NCCF.

NCCF or its authorised auditors can carry out surprise inspections and financial/stock audits at any time. Any deficiency must be rectified within a specified period, failing which NCCF may withhold payments or terminate the contract.

The C&F Agent shall maintain comprehensive transit and liability insurance covering fire, theft, accident, and natural calamities, with NCCF as co- beneficiary. Proof of valid insurance must be submitted before contract start and renewed on time.

The contractor shall indemnify and hold harmless NCCF from any loss, damage, claim, penalty, or litigation arising from accidents, labour disputes, statutory non-compliance, or quality failure during handling/transport.

Require bidders to declare alternative warehouses and staff in case of strike, pandemic, or natural calamity.

Mandate fuel-efficient/GPS-monitored vehicles and eco-friendly packing/handling practices.

The detailed terms and conditions are mentioned at <https://nccf-india.com/>

NCCF shall enter into an Agreement with the successful bidder that shall contain the detailed terms and conditions of the contract between the parties.

Integrity Pact (IP)

Integrity Pact may be an integral part of their in tender document as and when internally finalize in NCCF. Applicants are requested check the NCCF website from time to time for any corrigendum.

Interpretation of the clauses in the Tender Document

In case of any ambiguity/ dispute in the interpretation of any of the clauses in this tender Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.

General Conditions

- (i) Violation in any terms & conditions of this Tender is not allowed.
- (ii) At any stage, if it is found that experienced firm (Proprietorship, Partnership, Private Limited Company, etc.) has given incorrect and misleading certificate/information/document(s), NCCF shall free to take suitable action including cancellation of contract, forfeiture of security / tender security amount, blacklisting of the applicant, etc.
- (iii) NCCF reserves the rights to call for any additional information/documents from experienced firm (Proprietorship, Partnership, Private Limited Company, etc) and same shall be submitted by them to NCCF within given time period.
- (iv) NCCF reserves the right to cancel this tender in totality without assigning any reason.
- (v) NCCF reserves the right to increase or decrease the quantity of this tender without assigning any reason.
- (vi) It may kindly be noted that Government of India or any State Government in India shall not be a party to this transaction.
- (vii) This tender shall be governed and construed in accordance with the Indian Laws.

Amendment of tender Documents

- a) At any time prior to the last date for submission of applications, NCCF, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective applicant, modify this tender document by an amendment.
- b) Applicants are advised to keep viewing the NCCF website for any corrigendum/ change.
- c) Also, in order to provide prospective applicants reasonable time to take the amendment into account for preparing their tender, NCCF may, at its discretion, extend the last date for the receipt of tender and/or make other changes in the requirements set out in this tender document.

Force Majeure

If the performance of any party to the Contract is prevented, restricted, delayed or interfered by reason of riots, civil commotion, hostilities between nations, fire, explosion, cyclone, storms, flood, war, revolution, blockage or embargo, any law, order, proclamation, ordinance, demand or requirements of any Government or authority, strikes, shutdowns or labour disputes which are not instigated for the purpose of avoiding obligations herein, or any other circumstances beyond the control of the party affected, then notwithstanding anything here before contained, the party affected shall be excused from its performance to the extent such performance relates to such events, provided that the party so affected uses its best efforts to remove such cause of non-performance and when removed the party shall continue performance with utmost diligence.

The Party which is unable to fulfil its obligations under the contract must within 03 days of occurrence of any of the causes mentioned in this clause inform the other party of the existence or termination of the circumstances preventing the performance of the contract entered pursuant to this RFP.

12. Schedule of dates for e-Tendering

S. No.	Activity	Date & Time
1.	Publishing Date	08/10/2025
2.	Bid submission end date	13/10/2025 at 03:00 PM
3.	Financial Bid opening date	13/10/2025 at 04:30 PM
4.	Issue of Award of Contract (AOC) (Work Order)	To be decided by NCCF.

(Rajesh Kumar)
Branch Manager,
Patna

Annexure- I

To,

The Branch Manager, Patna,
Deep Sheela Complex, (3rd Floor) Near Ashok Cinema Hall,
Talpatra Lane Budh Marg, Patna-800001(Bihar)

Sub: Rate for short term tender -reg.

Sir,

S. No.	DETAILS OF WORK	RATE	REMARKS
1			
2			
3			
4			
5			
	TOTAL		

Having examined the tender documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the works as per Tender no and Serial no. stated above. I/W also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 2025

Full name of Bidder / Contractor: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids for & on behalf of

(Name of Firm): _____ (In block Capital letters or typed)

Office

Address: _____

With seal if any: Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: