



**NATIONAL CO-OPERATIVE CONSUMER'S FEDERATION OF INDIA LTD.  
(NCCF)**

**NATIONAL COOPERATIVE CONSUMER'S FEDERATION OF INDIA LTD. (NCCF) INVITES EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF SUPPORT AGENCIES (PACS/COOPERATIVE SOCIETIES/NCCF MEMBER SOCIETIES shall be hereby referred to as agency) FOR PROCUREMENT, GRADING / SORTING OF STOCK AT PURCHASE CENTRE AND ITS TRANSPORT FROM PROCUREMENT CENTRE TO STORAGE CENTRES / GODOWNS HIRED BY CWC INCLUDING RELATED MISCELLANEOUS ACTIVITIES OF ONION UNDER PRICE STABILIZATION FUND SCHEME OF GOVT. OF INDIA FROM THE STATE OF MAHARASHTRA AND MADHYA PRADESH FOR PAN INDIA DISTRIBUTION.**

**(Only those registered in the Maharashtra and Madhya Pradesh state respectively may apply)**

**Ref. No.: NCCF/HO/BUSS/ONION/2026-27/**

**Date: 28/04/2026**



**NATIONAL CO-OPERATIVE CONSUMER'S FEDERATION OF INDIA LTD.  
(NCCF), HEAD OFFICE, NCUI COMPLEX, 3 SIRI INSTITUTIONAL AREA, HAUZ  
KHAS, NEW DELHI.**

**NCCF INVITES EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF SUPPORT AGENCIES (PACS/COOPERATIVE SOCIETIES /NCCF MEMBER SOCIETIES) FOR PROCURMENT, GRADING / SORTING OF STOCK AT PURCHASE CENTRE AND ITS TRANSPORT FROM PROCUREMENT CENTRE TO STORAGE CENTRES / GODOWNS HIRED BY CWC INCLUDING RELATED MISCELLANEOUS ACTIVITIES OF ONION UNDER PRICE STABILIZATION FUND SCHEME OF GOVT. OF INDIA FROM THE STATE OF MAHARASHTRA AND MADHYA PRADESH FOR PAN INDIA DISTRIBUTION.**

(Only those registered in the Maharashtra and Madhya Pradesh state respectively may apply)

This EOI is only an invitation for empanelment and shall not be construed as an offer or a binding contract. No contractual obligation shall arise unless a formal Agreement is executed between NCCF and the selected Agency. However, all representations, undertakings, declarations, and obligations made by the Applicant in response to this EOI shall be legally binding, and any breach or misrepresentation shall attract civil and penal consequences including blacklisting.

Interested and eligible applicants may submit their application to NCCF Nashik, Maharashtra and NCCF Indore, Madhya Pradesh branch offices as per EOI documents available on the NCCF website [www.nccfindia.com](http://www.nccfindia.com). and the important dates are as follows: -

Date of Publishing / uploading of EOI documents on NCCF's website/ CPP Portal/Local edition of the two major regional dailies	<b>28<sup>th</sup> April, 2026</b>
Last date & time for submission of documents by interested applicant(s)	<b>5<sup>th</sup> May, 2026 by 3:00 PM</b>
Email Id & Contact details A) Nasik, Maharashtra B) Indore, Madhya Pradesh	<b>A)8309853336, <a href="mailto:bm.nashik@nccfindia.com">bm.nashik@nccfindia.com</a> B) 9252124926, <a href="mailto:bm.indore@nccfindia.com">bm.indore@nccfindia.com</a></b>

NCCF reserves the right to accept or reject any / all applications without assigning any reason whatsoever. Further information regarding extension of date of opening, amendments, etc. shall be posted on NCCF website [www.nccfindia.com](http://www.nccfindia.com).



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**NOTICE OF DISCLAIMER**

- (i) The information contained in this EOI documents or subsequently provided to intending Applicant(s) whether verbally or in documentary form by or on behalf of National Cooperative Consumers Federation of India Ltd. (NCCF) or any of its employees or officers (referred to as “NCCF Representative”) is provided on the terms and conditions set out in this EOI document and all other terms and conditions subject to which such information is provided.
- (ii) No part of this EOI and no part of any subsequent correspondence by NCCF, or NCCF Representatives shall be taken either as providing legal, financial or other advice or as establishing a contract or contractual obligations. Contractual obligations would arise only if and when definitive agreements have been approved and executed by the appropriate parties having the authority to enter into and approve such agreements.
- (iii) The EOI document has been prepared solely to assist prospective applicants in making their decision for EOI. NCCF does not purport this information to be all-inclusive or to contain all the information that prospective applicants may need to consider in order to submit a EOI. The data and any other information wherever provided in this EOI document is only indicative and neither NCCF, nor NCCF Representatives, will make or will be deemed to have made any current or future representation, promise or warranty, express or implied as to the accuracy, reliability or completeness of the information contained herein or in any document or information, whether written or oral, made available to a applicants, whether or not the aforesaid parties know or should have known of any errors or omissions or were responsible for its inclusion in or omission from this EOI documents.
- (iv) Neither NCCF nor NCCF representatives make any claim or give any assurance as to the accuracy or completeness of the information provided in this EOI document. Interested application(s) is advised to carry out their own investigations and analysis or any information contained or referred to herein or made available at any stage in the EOI process. Applicants have to undertake their own studies and provide their EOIs.
- (v) This EOI documents is provided for information purposes only and upon the express understanding that such parties will use it only for the purpose set forth above. It does not purport to be all-inclusive or contain all the information about the supply in relation to which it is being issued.



- (vi) The information and statements made in this EOI document have been made in good faith. Interested applicants should rely on their own judgments in participating in this EOI. Any liability is accordingly expressly disclaimed even if any loss or damage is caused by any act or omission on part of the aforesaid, whether negligent or otherwise
- (vii) The EOI document has not been filed, or approved in any jurisdiction. Recipients of this document should inform themselves of and observe any applicable legal requirements. NCCF makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the EOI Document.
- (viii) NCCF reserves the right to shortlist and engage Support Agency at its sole discretion and will not be liable to answer demands/queries from applicants / non-applicants, not shortlisted or engaged. It also reserves the right to cancel this Expression of Interest, without assigning any reason at any stage. Empanelment does not guarantee any allocation of work, which must be expressly agreed and understood by the empaneled agency. Any claim or consequential loss, if any shall not be entertained by NCCF due to non-allocation /curtailment of allocation at any stage.
- (ix) All applicants are responsible for all costs incurred by them when evaluating and responding to this document and any negotiation costs incurred by the recipient thereafter. NCCF may in its sole discretion proceed in the matter it deems appropriate which may include deviation from its expected evaluation process after notifying the same, the waiver of any documents and the request for additional information. Unsuccessful application will have no claim whatsoever against either NCCF or its employees, officers.
- (x) NCCF reserves the right to modify, suspend, change or supplement this EOI at any stage. Any change to this EOI documents shall be uploaded on NCCF website [www.nccfindia.com](http://www.nccfindia.com).
- (xi) Mere submission of a EOI does not ensure selection of the applicants as Successful applicants. Mere selection does not entitle a successful applicant for business with NCCF. NCCF can reject any successful applicant without assigning any reason and the decision of NCCF will be final and binding.
- (xii) Any offer for procurement of onions from NCCF to the empaneled agencies shall be at the sole discretion of NCCF/ as per the directives issued by DoCA from time to time.



**National Cooperative Consumers' Federation of India Ltd. (NCCF) invites Expression of Interest (EOI) in sealed cover from eligible, reputed and experienced Agencies - Cooperative Societies/PACS/NCCF Member Societies for empanelment as agency for procurement, grading / sorting of stock at purchase centre and its transport from procurement centre to storage centres / godowns hired by CWC including related miscellaneous activities of onion under the Price Stabilization Fund Scheme of the Department of Consumer Affairs, Govt. of India.**

**1. PURPOSE AND SCOPE OF WORK FOR WHICH EOIS INVITED:**

NCCF was established on 16<sup>th</sup> October, 1965 to function as the apex body of consumer cooperatives in the country. It is registered under the Multi-State Co-operative Societies Act, 2002 as amended in 2023. It operates through a network of 28 Branch Offices located in different parts of the country. NCCF is an Implementing Agency (IA) of Price Stabilization Fund (PSF) scheme of the Department of Consumer Affairs (DoCA), Ministry of Consumer Affairs, Food and Public Distribution, Government of India. Under PSF, the Department maintains buffer stock of onion with rabi crop through the Implementing Agencies with the objective to stabilize onion prices and ensure availability at affordable prices through strategic storage and timely release in the market.

The objective of this EOI is to empanel capable and experienced agencies to: (a) Procure onion directly from farmers (b) Undertake grading, sorting (Maintain quality standards as prescribed by DoCA - Annexure I) and transportation from procurement centres to storage locations.

The empaneled- agencies shall support NCCF in procurement, grading and transportation of onion under the Price Stabilization Fund (PSF) Scheme for ensuring price stability and availability across India.

**SCOPE OF WORK**

This EOI is for procurement, grading / sorting of stock at purchase centre and its transport from procurement centre to storage centres / godowns hired by CWC including related miscellaneous activities of onion of 1.00 LMT of onions under the Price Stabilization Fund (PSF).

The selected agencies shall:

**1.1 Procure onions from designated states and districts:**

Onions must be sourced directly from farmers or through Primary Agricultural Credit Societies (PACS)/Cooperative Societies /NCCF member societies registered with the respective State Governments. Procurement must commence within 2 days from the award of the contract and be completed as per the schedule/direction given by IA. Procurement from traders or unregistered entities is strictly prohibited.



- 1.2 The selected Agency will mobilize Farmers to register themselves on the dedicated portal (e-Samyukti) by themselves or through the Agency or its Sub Agency (like Cooperative Societies/ PACS/NCCF member societies etc.).
- 1.3 Supporting agency will arrange proper publicity of the procurement operation through hoardings, banners, pamphlets, and other means, as directed by NCCF.
- 1.4 Supporting agency will undertake procurement of Onion under PSF from farmers who have grown Onion during Rabi 26 season of the quality specifications as prescribed and annexed at Annexure I.
- 1.5 Onions will be procured at a Minimum Assured Procurement Price (MAPP). The procuring agencies must not buy onions above the decided price. Procurement will be done at procurement centres managed by authorized agencies like PACS/Cooperatives societies/NCCF member cooperatives.
- 1.6 The Agency shall make arrangements of adequate labour for all the activities related to procurement, sorting, grading, and all related activities of the operation and also ensure to make adequate arrangement for transportation of Onion from purchase center to CWC godowns.
- 1.7 It will be essential for the Agency to ensure that each procurement centre is properly and adequately equipped with IT hardware and skilled manpower to handle the IT hardware and other software solutions. The agency shall also ensure to provide POS Machines at the purchase center for the registration of the farmers on their own cost.
- 1.8 It will be the prime responsibility of the Agency to ensure that the data/information (crop and land records are uploaded on the portal along with the required API details and supporting documents) required of the operation in completeness is uploaded on specified time on the portal regarding procurement through application module and information system (Web and mobile) e-Samyukti portal of the NCCF as approved by the Department of Consumer Affairs, Government of India from time to time. Farmer registration, Farmer payments and monitoring of procurement shall be done through NCCF e-Samyukti portal.
- 1.9. Purchase centre shall be opened by Agency at godown point approved by CWC, within their Area of Operation. List of godowns finalised by CWC shall be informed. NCCF may map godowns if storage point is away from the procurement centre subject to distance allowed by DoCA. Tentative list of godown locations are attached as Annexure-IX
- 1.10. In case purchase centre is opened at godown point, no transportation charges shall be



paid.

- 1.11. It will be the primary responsibility of the Agency to ensure quality control and proper maintenance of stocks at purchase centre by carrying out regular inspections until the approval of the stock by respective CWC godown. The stock if rejected at the CWC godown is the sole responsibility of the society and the stock shall be taken back and replaced with good quality stock at its own cost by Society/Agency. Only stock approved and accepted by CWC shall be considered for farmer payment.
- 1.12 The Agency shall ensure to meet the daily/weekly/monthly targets as may be specified by NCCF to meet the overall target of the Agency within the procurement period. The Agency shall take all required measures to meet the target on time in the most economical manner, including the purchase cost for the National buffer.
- 1.13 The Agency should appoint an experienced Nodal Officer for each cluster of the procurement centre operating in the Taluka in the Districts covered by the agency for all operations related to the procurement of Onion. The Nodal Officer will also be responsible for any queries from the farmers, and the name and an active mobile number of the nodal officer of each PACS/cooperative Societies/NCCF member Societies engaged in procurement will be published in the local newspapers for the benefit of the farmers to locate the procurement centres without any hassle. The name and address of the nodal officer shall be made available to NCCF and he/she shall be available to facilitate farmers/stakeholders in procurement round the clock.
- 1.14 The Agency shall ensure that instructions given by NCCF from time to time are followed at each centre for farmer registration, including bank account details, entry, and updating of land and crop records.
- 1.15 The payment of procurement shall be done directly to the farmers by NCCF through PFMS system/DigiGov or any other system approved by NCCF/DoCA. The Agency shall be responsible for ensuring that the bank details of farmers are correct and there is no mismatch with the actual bank account details in order to avoid any mistakes in the payment through the approved portal/system modes. No offline farmer payments shall be permitted. The payment to the beneficiary farmers shall be made as per the laid down procedure and set timelines of DOCA, subject to operational difficulties/delays if any. In case of payment not being credited to the account of the concerned farmer due to a mismatch of bank details or land records, any liability cast upon NCCF shall be solely the responsibility of the Agency to indemnify NCCF for such liability.
- 1.16 All transactions between the Agency and any third parties/farmers shall be carried out as between the two principals without reference in any event to NCCF. The Agency undertakes to make such third parties fully aware of the position aforesaid. All persons employed/



deployed, whether directly or indirectly, by the Agency shall be engaged by the Agency as their own employee in all respects and in no way shall they be the employee of the NCCF. The Agency shall be liable for all payments to their employees and shall also follow labour and other statutory laws as applicable.

1.17 The Agency shall, in its own individual capacity, be responsible for discharging all its statutory and contractual obligations properly and promptly and shall be responsible for any acts of omission or commission committed by its employees/agency.

1.18 NCCF will not be liable for any default or acts or omission or commission of the agency towards third parties or the employees.

1.19 Agency will ensure to submit the purchase bills and supporting documents at NCCF office on time within 3 days from the deposit stock at Storage.

**2 Ensure quality control at procurement points:** Agencies must verify that onions meet prescribed quality standards at procurement centres. This includes:

2.1 Visual and weight-based inspections to prevent procurement of inferior quality stock.

2.2 Conducting periodic quality checks at procurement points to ensure only graded stock is procured.

2.3 Proper documentation of procurement, including farmer details and transaction records.

2.4 It will arrange the purchase of the Rabi onion from the registered farmers who may offer their own stock for sale at the daily Market rates/ rates as fixed and decided by NCCF Branch, following the approved pricing formula of DoCA.

2.5 Agency shall be responsible for ensuring quality and quantity of the procured stock at procurement centre to meet the specified quality standard as per the quality specification of onion procured under PSF or provided by DoCA (the details are attached at Annexure I). In case the quality of onion is not as per specification, it is the responsibility of the agency to indemnify NCCF for any liability.

2.6 The onion procured shall be assayed by selected assayer at procurement centre in presence of the procuring, storing and implementing agency representatives and assayers report shall be countersigned by representatives of all agencies.

**3. Manage logistics and transportation:**

3.1 Agency must arrange for the safe transportation and handling of procured onions to designated storage facilities within 24 hours of procurement. Track and Trace System: Agencies must implement a GPS enabled tracking system for all transport vehicles, ensuring real time monitoring and route compliance in consultation with NCCF.



3.2 Detailed records of transportation, including vehicle details, waybill generation, and delivery schedules, must be maintained and submitted along with GST compliant invoices.

3.3 The agency shall maintain proper stock register, movement register and loss report etc., and any other required records prescribed by IA from time to time.

#### **4 ELIGIBILITY CRITERIA**

- 4.1. The EOI is open to Cooperative Societies/NCCF Member Societies/PACS, registered under the relevant Act of the State Government.
- 4.2. Agency must have at least three years of relevant experience in procurement and handling of Onion and allied agricultural commodities, out of which 2(Two) years shall be of procurement and handling of onion crop in the past shall be considered. The copy of work orders /bills along with self-declaration should be enclosed, which may be verified and certified by CA with valid UDIN.
- 4.3. Entities must have a valid registration, GST certificate, PAN, an active bank account and statutory approvals for doing business in the state. In addition, all the directors/partners PAN and Aadhaar copy should be enclosed.
- 4.4. The applicant must have a minimum annual turnover of Rs. 01 Crore during the last three financial years as per Annexure VI. The Cash Flow certificate duly certified by CA in support of Audited account shall be submitted.
- 4.5. The applicant should have a Minimum Working capital of Rs. 25 Lakh as on 31.03.2026 duly certified by CA.
- 4.6. Relevant Documents shall be enclosed and duly certified by CA with UDIN.
- 4.7. Cooperative Societies which have been rated either “A” or “B” grade rating in their Annual/Audited Accounts duly certified by the Certified Auditor/Chartered Accountant during any two financial years in the last 3 financial years shall be considered.
- 4.8. Before submitting EOI, the applicant must ensure that all statutory compliances of concerned Registrar Office are complied. In case any irregularities/ deviation reported by DDR before or after selection will be viewed seriously and societies shall be debarred from selection process/ stopped from procuring further stock till matter is resolved by DDR office.

Interested agencies shall submit:

- i. Registration certificate
- ii. PAN and GST details
- iii. Audited financial statements
- iv. Experience certificates/ Performance certificates



- v. Bills
- vi. Work orders
- vii. Declaration of non-blacklisting by either NCCF/NAFED/state government
- viii. Any other document as required by NCCF

4.7. In case if any PACS/Cooperative Society/ NCCF Member Societies has worked with different Nodal Agency or its agencies for the PSF Onion operations in past, it shall submit an NOC from the earlier /Previous agency certifying that there has not been any default by the concerned society in the PSF operation carried out in past.

4.8. Applicants must provide a performance security deposit/Bank Guarantee in favor of NCCF from nationalized Bank of ₹5 lakh per 1000 MT and multiples thereof for the allocated quantity after its selection and before commencement of procurement, the BG shall have validity of 24 Months from the date of selection agency. In case of any losses/recovery/misconduct of work /breach of EOI/agreement terms & conditions, BG/performance security will be revoked. wherever BG /PBG falls short of specified amount of the BG or PBG the federation shall, make good the deficit so that the total amount of BG/PBG shall not at any time, be less than specified amount. After completion of satisfactory Work and submission of documents /info with no payment pending of NCCF of any nature, The BG/PBG shall be returned within one year of the closure of the operation. The Bank Guarantee must be issued by Nationalised Bank with Structured Finance Managing System (SFMS).

4.8.1. Empanelled society may authorise their Chairman/Director/Manager as Authorised Person through Board Resolution for undertaking day to day activities.

4.8.2. All Transaction should be made only from Society bank account only.

4.8.3. Empanelment/Appointment of society shall be subject to clearance from the concerned Authority of DDR office.

4.9. The selected agency shall adhere to all applicable laws, including the Payment of Wages Act, Minimum Wages Act, Contract Labor (Regulation and Abolition) Act, Provident Fund (PF), and Employee State Insurance (ESI). Compliance reports must be submitted along with the bills duly verified by CA.

4.10. The Selected agency should have skilled professional/experts in regular employment to ensure timely and efficient operation like quality inspectors, logistics coordinators, marking staff, account staff, Data entry operator etc. Their Curriculum vitta (CV) shall be submitted to NCCF before commencement of operations.

4.11. This EOI is being floated for procurement of 1 Lakh MTs onion with a cap of maximum 20 Support Agencies for appointments, however, depending upon requirement the same may be increased/decreased and is at full discretion of NCCF.



### **5. BID EVALUATION AND QUANTITY TARGET ALLOCATION:**

5.1 Only those Support Agencies that meet the prescribed eligibility criteria shall be considered for financial bid evaluation. The contract shall be awarded on an L1 basis, i.e., to the bidder quoting the lowest price.

<b>S.No</b>	<b>Particulars</b>	<b>Amount (Rs.) per Qtl</b>
<b>1</b>	(A) Procurement and grading/sorting expenses per qtl. of the deposited stock: Expenses shall include all labour charges (sorting, grading at pre-storage/purchase centre if any) inclusive of all taxes etc. if any. Mandi fee if applicable is not to be included in the composite expenses.	
<b>2.</b>	(B) Transport expenses per quintal/Km ,if the stock procured from Purchasing Centre and dispatched to CWC Storage Centre (stock dispatched out of Procuring Agency) :  Expenses shall include all labour charges (loading and unloading if any) and transport rate inclusive of all taxes etc. if any. Mandi fee if applicable is not to be included in the composite expenses.	B1) 0-10 km : B2) 0-20 km : B3) 0-30 km :
<b>3.</b>	(A)+ ((B1+B2+B3)/3)= (C) Total Expenses by Supporting Agency  L1 Bidder: 100 Marks  The scores of L2, L3 & other bidders w.r.t. financial bid shall be carried out with the given formula: Marks for L1(i.e., 100)/ Value quoted by the bidder) X L1 Value	In Rs



5.2 The Support Agency will be given fixed 0.5% of Cost of Loose Onion by NCCF as Society Commission. (Society commission shall not be added in financial bid)

5.3 The final score of the bidders would be calculated as under:  $(C) \times 100\%$

5.4 Note: in case of any tie between 2 and more bidders, Ranking will be decided on the basis of maximum number of registered member farmers.

5.5 Explanation:

If the financial quote bidders are Rs. 500, Rs.1000, Rs. 1500, the bidder with the lowest bid i.e. Rs. 500/- will be L1 and will get 100 Points. The L2, L3 & so on bidders will get points as follows:

L2 bidders' points:  $= (100 / 1000) \times 500 = 50$

L3 bidder points  $= (100/1500) \times 500 = 33.33$

5.6 Note: The overall weightage of financial bid in the evaluation is 100%.

5.7 Based on the above calculation, the final score card of all the bidders shall be prepared. The winning bidder shall be awarded minimum quantity of 5000 MT each for procurement, which may vary, depending upon requirement. The above shall be subject to fulfillment of other conditions of EoI.

5.8 Upon completion of the EOI evaluation process, all qualified agency shall be required to match the L1(Lowest) discovered rate. agencies failing to match the L1 rate may not be considered for further allocation of work.

## 6. PROCUREMENT CONDITIONS

6.1. Procurement Quantity & Locations:

6.1.1. Total Procurement Quantity: 1.00 LMT, exclusively handled by NCCF.

6.1.2. State-wise Tentative Procurement Allocation:

State	Quantity (MT)
Maharashtra	95,000
Madhya Pradesh	5,000

## 7. NCCF RIGHTS

NCCF reserves the full right to reject any or all EOI without providing any reason. Applicable mandi fees and other statutory levies shall be considered separately. All rates quoted shall be exclusive of GST. The decision of NCCF shall be final.

## 8. TERMS & CONDITIONS OF EOI:



Participating applicants shall expressly confirm in writing the acceptance of terms & conditions of this EoI without any exception of any of the conditions and the spirit thereof by submitting the signed copy of this EoI along with following conditions and compliances.

### **8.1. CONFIDENTIALITY**

The agency and its employees shall undertake to maintain absolute confidentiality and shall not divulge in any way any information relating to the conversations, events, ideas, concepts, knowhow, techniques, data, facts, figures and all information concerning or relating to agency of Govt. of India and its affairs to which the agency their employees etc. have access, in the course of performance of the contract.

### **8.2. STATUTORY REQUIREMENTS**

Agency will be responsible for fulfilling all the Statutory Liabilities by them. The Empaneled agencies will be required to execute a legal agreement with NCCF.

### **8.3. LEGAL AND STATUTORY REQUIREMENTS**

The applicant must comply with:

- a. The Contract Labor (Regulation & Abolition) Act, 1970
- b. Employees' Provident Fund Act, 1952
- c. Employees' State Insurance (ESI) Act, 1948
- d. Minimum Wages Act, 1948

### **8.4. EOI FEES AND EMD:**

EOI non-refundable fees of Rs.2000/- plus GST and EMD amount of Rs.2,00,000/ shall be payable to NCCF in the below bank details of the branch Union Bank of India, Sheetala Building, Nehru Place in the form of DD/NEFT/RTGS.

Name of the Bank: Union Bank of India

Ac No:355701110050004

IFSC code: UBIN0541214

### **8.5. SUBMISSION OF EOI**

8.5.1 NCCF invites Expression of Interest (EOI) from eligible and interested parties to take up the assignment. The format of application is placed at Annexure II, III, IV, V, VI, VII, VIII (Please enclose the support documents as per the annexures). EOI complete in all respect



with all supporting documents along with completely filled Annexure II, V, VI, VII (Whichever applicable) with page number in an envelope securely closed (Sealed), Super scribed with EOI RefNo. should be submitted within the due time along with the applicable fees and EMD by closing date with the covering envelop super scribed with the name and detail of the applicant agency. Any EOI offer received after the prescribed time schedule shall not be accepted. EMD of successful agency will be converted to Security Deposit. Unsuccessful applicants EMD will be refunded after the finalization of applicants.

8.5.2 NCCF reserves the right to forfeit the EMD, in whole or part, to compensate for any damages, losses, or costs incurred.

8.5.3 There shall be separate legal clauses pursuant to the award of work and shall be incorporated in the Service Level Agreement to be executed between NCCF and successful applicant. The obligations between NCCF and successful applicant post award of the work shall be dealt in accordance to the terms and conditions of the Service Level Agreement which shall prevail over the terms and conditions and scope of work as laid down in this EOI in case of any inconsistency.

8.5.4 The technical and financial applications of EOI document should be submitted in the prescribed format in respective branches as mentioned along with the supporting documents needs to be deposited in the EOI Box at the branch physically on or before **03:00 PM of 5<sup>th</sup> May 2026**.

8.5.5 The hard copy of EOI along with supporting documents should be physically deposited in the Tender Box at the above NCCF Nashik and NCCF Indore Office and financial bid in password protected pdf through email at [bm.nashik@nccfindia.com](mailto:bm.nashik@nccfindia.com) & [bm.indore@nccfindia.com](mailto:bm.indore@nccfindia.com) respectively on or before **03:00 PM of 5<sup>th</sup> May 2026**. kindly note that any bids through e-mail/ hard copy of applications received after 03:00 PM will not be accepted in any case.

8.5.6 The pre-bid meeting shall be held on **30<sup>th</sup> April at 03:00 PM**. Interested parties may join virtually, for which VC link shall be displayed at NCCF Website: <https://www.nccfindia.com/>.

## **8.7. OPENING OF EOI**

The EOI received will be opened at **03.00 PM on 6th May** at Branch office by the constituted Committee in the presence of the applicants or their authorized agents (shall be recorded through videography), if available at the appointed time, date and place Participating applicants, who wish to remain present during the EOI opening, should nominate on their company's letterhead the name and designation of one person authorized to remain present at the time of opening the EOI. Not more than one person per applicant shall be allowed to be present at the time of opening of the EOI.



## **8.8. INTIMATION TO THE SUCCESSFUL APPLICANT**

- a. NCCF will intimate the successful applicant(s) well before the validity of the EOI through email or phone.
- b. Successful applicant(s) will also need to sign a separate Agreement with NCCF within 5 (five) working days from date of awarding of EOI.

### **Authorized Signatory**

The person signing the EOI documents should be the duly authorized representative of the applicant and whose signature should be verified and certificate of authority should be scanned and submitted. The power or authorization or any other document consisting of adequate proof of the ability of the signatory to EOI with the firm/ company should be scanned and annexed to the EOI. All certificates and documents (including any clarifications sought and any subsequent correspondences) received hereby, shall, as far as possible, be furnished and signed by the Authorized Representative.

## **8.9. MODIFICATION OF EOI**

At any time prior to deadlines for submission of proposals, NCCF may, for any reason, modify the EOI document and that shall be accepted by the applicant. All such amendments shall become part of the EOI and same will be notified on NCCF's website and two leading National dailies (in the state where storage is proposed). The respondents are required to have a watch on NCCF's website and National dailies for any such amendment. Failure to note any such modification/corrigendum or any instruction shall not be considered for any nonfulfillment of the conditions of EOI at the time of submission.

## **8.10. COST OF PARTICIPATION**

The prospective vendors shall be at all costs associated with the preparation or delivery of its EOI, participating in discussions etc. including costs and expenses related with visits to NCCF's office and the site(s). NCCF will in no case be responsible or liable for these costs and expenses. Cost of participation shall be borne by applicant.

## **8.11. ASSIGNMENT, SUBLETTING AND OUTSOURCING**

- i. The whole work included in the EOI shall be executed solely by the selected party and the party shall not directly or indirectly transfer, assign sublet, the contract or any part thereof or interest therein.
- ii. Prior to the last date for receipt of applications, NCCF may, for any reason, whether at its own initiative or in response at any time to a clarification requested by the Applicants,



modify the EOI by issuing an addendum/corrigendum. Any such amendment issued along with the original EOI document shall constitute Revised EOI. The addendum/corrigendum shall be uploaded also on the NCCF website and selected national dailies.

- iii. The Applicants are, therefore, requested to visit the NCCF website regularly to check for any amendments.
- iv. The parties are expected to adopt the ethics of highest standards and a very high degree of integrity, safety and quality consciousness, commitment and sincerity towards the work undertaken and dealing with NCCF in such matters. Also, while participating in the EOI and performing the work, Support Agencies are required to meet certain performance criteria and adherence to the terms and conditions of the EOI/Agreement. NCCF shall have the right to remove from the list of approved agencies or to ban business dealings, if any agency has been found to have committed misconduct or fraud or poor performance or anything unethical not expected from a reputed agency. The guidelines and procedures for Holiday Listing as adopted by NCCF and available separately in NCCF website shall be applicable in the context of all EOIs floated and consequently, all Orders / Contracts / Purchase Orders placed, by NCCF.

## **9. COMPLETENESS OF THE CONTRACT**

The contract shall be deemed as incomplete if any event is not completed within the stipulated time period or the event is not successfully completed in the manner as specified by NCCF or if any act/event/incident takes place which is attributable to agency which results in delay/incompletion of an event or which results in a financial, reputational or other loss to the NCCF.

## **10. NOTICES**

Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered by post/email/hand delivery under acknowledgment to an authorized representative of the respective parties. However, where such communication is by way of email, the same shall be only from the official Email ID(s) followed by written confirmation duly signed by authorized signatory.

## **11. BOOK EXAMINATION**

The agency shall, whenever required, produce or cause to be produced for examination by NCCF or any officer or person or independent authority authorized by the NCCF in this behalf, any cost or other accounts books, account vouchers, receipts, letters, memorandum or document in written or electronic form, or any copy of, or extract from, any such document, and also furnish information and Returns, verified in such manner as may be required, relating to the execution of this Contract. The decision of NCCF on the question of relevancy of any document, information or Return shall be final and binding on the agency. The agency shall



produce the required documents, information and Returns at such time and place as may be directed by NCCF.

## **12. RISK & COST CLAUSE**

In case of failure of the Agency to perform any obligation, NCCF shall be at liberty to get the work executed through alternate sources at the risk and cost of the Agency, and any additional expenditure incurred shall be recoverable from:

- 12.1. Pending payments
- 12.2. Security Deposit / BG
- 12.3. Legal recovery proceedings, etc

## **13. PENALTY**

13.1 Delay in Procurement:

- Delay beyond stipulated timeline shall attract Liquidated Damages (LD) @ 2 % per month of the value of delayed quantity

13.2 Delay in transportation from procurement centre to storage location

- Delay beyond stipulated timeline shall attract Liquidated Damages (LD) @ 0.5% per day of the value of delayed quantity.

13.3 Non-Maintenance of Records/ data updation over portal

- Penalty up to Rs 5000 per day.

13.4 Repeated Default

- Blacklisting and termination.

13.5. Quality breach: 5% of contract value per instance

In the event of failure, delay, deficiency, or breach by the Agency in performance of obligations, NCCF shall be entitled to impose Liquidated Damages (LD) without prejudice to other remedies:

13.6. Penalty/LD may be recovered from:

- 13.6.1. Bills payable
- 13.6.2. Security Deposit / BG /Any other dues

## **14. TERMINATION CLAUSE**

14.1 Termination for Default: NCCF may terminate the empanelment/contract in case of,



- a. Breach of terms and conditions
- b. Poor performance or negligence
- c. Misappropriation or fraud
- d. Failure to follow instructions

#### 14.2 Termination for Convenience

- NCCF may terminate the contract at any time without assigning reasons by giving 15 days' notice.

#### 14.3 Consequences of Termination under Clause 14.1

- a. Immediate stoppage of work
- b. Forfeiture of Performance Security
- c. Blacklisting/debarment

### **15. TERMINATION:**

There would be a regular review of the performance of agency in the panel by NCCF. In the event of the agency having been adjudged insolvent or going into liquidation or winding up his business or making arrangements with his creditors or failing to observe any of the provisions of this contract or any of the terms and conditions governing the contract, the NCCF shall be at liberty to terminate the contract forthwith without prejudice to any other rights or remedies under the contract and law and to get the work done for the unexpired period of the contract under risk & cost of agency and shall claim from the agency any resultant loss sustained or costs incurred by the NCCF.

NCCF shall also have without prejudice to other rights and remedies, the right, in the event of breach by the agency of any of the terms and conditions of the contract to terminate the contract and/ or forfeit the Performance Guarantee or any part thereof and/or invoke the Bank guarantee for the sum or sums due for any damages, losses, charges, expenses or costs that may be suffered or incurred by the NCCF due to agency negligence or deficiency or unworkman like performance of any of the services under the contract. The agency shall not, however, be entitled to any gain resulting from entrustment of the work to another party. The decision of the NCCF shall be final and binding on the agency. NCCF shall have the absolute right to invoke the Bank Guarantee, wholly or partially, without assigning any reason and without prejudice to any other rights or remedies available under law or contract.

- 15.1. NCCF reserves the right to terminate the contract at any time by giving 15 days' notice in writing to the agency if the policy guidelines, on which the contract is dependent, are modified or other circumstances, in which event no fee, costs, expenses, damages etc. shall be payable.
- 15.2. If at any time during the currency of contract, it comes to the notice of NCCF that any noncompliance of Government regulator, default or violation of any Rules/Regulations/Guidelines in respect of the services offered by the agency, NCCF



reserves the right to summarily terminate the contract, without giving notice to the agency.

#### **16. INDEMNITY:**

The agency shall indemnify NCCF and keep indemnified against any loss or damage, claims, compensation, penalty, fine, levies, etc. on account of slackness, deficiency, Negligence or misconduct, Breach of contract, Violation of laws, Third-party claims, failure to observe any obligations under the contract, failure to comply with statutory/ mandatory provisions pertaining to the contract by the agency in respect of the services provided etc., whatsoever.

#### **17. Holiday Listing**

The Agencies are expected to adopt the ethics of highest standards and a very high degree of integrity, safety and quality consciousness, commitment and sincerity towards the work undertaken and dealing with NCCF in such matters. Also, while participating in the EOI and performing the contracts, Agencies are required to meet certain performance criteria and adherence to the terms and conditions of the EOI / contract. NCCF shall have right to remove from the list of approved Agencies or to ban business dealings, if any agency has been found to have committed misconduct or fraud or poor performance or anything unethical not expected from a reputed agency. The guidelines and procedures for Holiday Listing as adopted by NCCF shall be applicable in the context of all EOI floated and consequently, all Orders / Contracts / Purchase Orders placed, by NCCF.

#### **18. INTEGRITY PACT (IP)**

The Successful applicant will be required to sign Integrity Pact. It will be assumed that successful applicant has gone through the Integrity Pact and have no objections whatsoever in signing the contract.

#### **19. DISCLAIMER**

19.1. All information contained in this, Expression of Interest (EOI) subsequently provided/clarified is in good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. NCCF reserves the right not to respond to questions raised or provide clarification sought, in its sole discretion, if it considers that it would be inappropriate to do so. Nothing in this section shall be taken or read as compelling on the part of NCCF requiring to respond to any question or to provide any clarification.

19.2. NCCF reserves the right to modify the terms and conditions of the EOI and subsequent processes, NCCF may in its sole and absolute discretion, independently verify any information in any submission. Each applicant should conduct its own investigation and analysis & should check the accuracy, reliability and completeness of the information in



this Expression of Interest. Applicants should make their own independent investigation in relation to any additional information that may be required.

## **20. CORRUPT OR FRAUDULENT PRACTICES**

- 20.1. It is expected that the applicants who wish to apply for this EOI have highest standards of ethics.
- 20.2. NCCF will reject EOI if it determines that the applicant recommended for award has engaged in corrupt or fraudulent practices while competing for this EOI.
- 20.3. NCCF may declare an applicant ineligible, either indefinitely or for a stated duration, to be awarded or contact if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

## **21. GENERAL CONDITIONS**

- 21.1. Violation in any terms & conditions of the EOI is not allowed.
- 21.2. NCCF reserves the right to determine the number of agencies for the given work at any given point of time, based on turnover volume, efficiency of operations or any factors as determined by NCCF.
- 21.3. Empanelment shall not guarantee allocation of work.
- 21.4. NCCF reserves absolute discretion to allocate, reduce, or withdraw work.
- 21.5. Any dues shall be recoverable from: (i) Pending bills (ii) Performance Security (iii) Legal proceedings if required
- 21.6. Modify scope, quantity, or terms
- 21.7. Impose additional conditions
- 21.8. Cancel empanelment at any stage.
- 21.9. At any stage, if it is found that the agency has given incorrect and misleading certificate/information/document(s), NCCF shall free to take suitable action including cancellation of contract, forfeiture of security / EOI security amount, blacklisting of the applicant, etc.
  - (i) NCCF reserves the rights to call for any additional information/documents from the agency and same shall be submitted by them to NCCF within given time period.
  - (ii) NCCF reserves the right to cancel this EOI in totality without assigning any reason.
  - (iii) NCCF reserves the right to increase or decrease the quantity mentioned in this EOI without assigning any reason.
  - (iv) It may kindly be noted that Government of India or any State Government in India shall not be a party to this transaction.
  - (v) This EOI shall be governed and construed in accordance with the Indian Laws.
- 21.10. Agency (PACS/Cooperative Societies/NCCF member societies) shall be responsible for delivering the procured Grade A stocks at the storage godowns of the storage agency i.e., Central Warehousing Corporation (CWC). CWC shall provide acceptance by issuing Goods



Receipt Note (GRN) at storage point. Selected Agency shall set up proper coordination mechanism with NCCF to facilitate the farmers in delivery of stocks at procurement centres/storage godowns and to ensure efficient handling of the procured stocks.

## **22. Period of validity of EOIs**

- 22.1. EOIs shall be valid for 60 days from the date of submission of EOIs. A EOI valid for a shorter period shall stand rejected.
- 22.2. In exceptional circumstances, NCCF may request the consent of the applicant for an extension to the period of EOI validity. The request and the response thereto shall be made in writing. The EOI security provided shall also be suitably extended.

## **23. Interpretation of the clauses in the EOI Document**

In case of any ambiguity/ dispute in the interpretation of any of the clauses in this EOI Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.

## **24. Integrity Pact (IP)**

Integrity Pact may be an integral part of their in EOI document as and when internally finalize in NCCF. Applicants are requested check the NCCF website from time to time for any corrigendum.

## **25. Blacklisting**

25.1. NCCF reserves the right to blacklist the agency in case of failure to comply with the roles & responsibilities, obligations, submission of fraudulent documents, misleading, etc.

25.2. The Applicant should not have been barred/ blacklisted at any time by NCCF/ Nafed or any of its Support Agencies or any Central Government Department or its Agency / Public Sector Unit (PSU) of the Central Government or any State Government. A notarized legal undertaking shall be required to be enclosed with the bid document. If any bidder is found to have been barred/blacklisted at a later stage of EOI or even after selection, the legal action shall be initiated against such agency. The Present approved list of board of directors as on date of applying EOI shall be submitted along with EOI.

## **26. APPLICABLE LAW JURISDICTION AND DISPUTE RESOLUTION:**

- 26.1. The EOI document shall be constituted and the legal relation between the parties hereto shall be determined and governed according to the laws of Republic of India.
- 26.2. All or any disputes arising out or touching upon or in relation to the terms of this EOI document and process thereof including the interpretation and validity of the terms



thereof and the respective rights and obligations of the parties shall be settled amicably by mutual discussion/ direct informal negotiation. If the dispute is unable to be settled by mutual discussion/ direct informal negotiation within 30 days from the commencement of such discussion/ negotiation, the same shall be settled through arbitration by way of a Sole Arbitrator to be mutually appointed by both the parties. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act of 1996 (as amended up to date) or any statutory amendments/ modifications thereof for the time being in force. The seat and venue of the arbitration shall be at New Delhi, India and language of arbitration shall be English.

26.3. There shall be separate legal clauses pursuant to award of work and same shall be incorporated in Agreement. Post award work obligations shall be dealt as per the Agreement to be executed between NCCF and successful applicant after EOI and terms & conditions of the Agreement shall prevail over the terms & condition of this EOI documents.

26.4. Nothing contained in this clause shall prevent the NCCF from seeking interim injunctive relief against the intending applicants in the courts having jurisdiction over the parties.

## **27. EXECUTION OF AGREEMENT:**

Separate agreements for award of work shall be executed between NCCF and the selected agency on Nonjudicial Stamp Paper of Rs. 500/-, to be provided by the agency on award of work. The terms and conditions enumerated in the EOI shall form part of the agreement but not restricted to terms and conditions stated in EOI. In the event of any inconsistency between the terms of EOI and agency the provisions of NCCF shall prevail over the terms and condition of EOI.



## ANNEXURE I

### **Quality Norms for Onion**

The objective of procurement of onion for long term storage is to extend the period of availability, hence maintaining optimum bulb quality and minimizing losses from physical, physiological, and pathological agents is critical. Onion having their size in the range of 4.5 to 6.5 cm dia. shall be procured. The bulbs will be reasonably uniform in shape, size, colour and pungency of the variety/ type. The bulb will be mature, solid in feel, reasonably firm with tough clinging skins, free from dust and other foreign material.

Bulb will be free from defects, disease, decay, and damage caused by seed stems, tops, roots, moisture, dry sun scald burn, sprouting, mechanical or other injuries, staining and free from molds, soft rot, and insect attack. Bulbs selected for storage should be firm, neck dry and thin. The bulbs should be intact flesh not exposed. Thick necked bulbs may be discarded, as they are likely to have high moisture content than optimum for storage, and therefore would have short storage life. Skin colour should be typical of the cultivar. The bulbs affected by rotting or deterioration or microbial infection so as to make it unfit for consumption will be excluded in all cases. Microbial infections such as *Aspergillus Niger* occur during production of onions, but these will only develop on the bulbs during storage where the storage environment is conducive for their growth. Prior to storage, crop must be cleaned and graded, and all damaged or diseased bulbs be removed. The bulbs should be sufficiently dried for the intended use (at least the first two dry skins and the stem should be completely dry). Bulbs must be free from abnormal external moisture, free from foreign smell and/or taste. The stem must be twisted or clean cut and must not be more than 4 cm long (except for twisted.)

#### **Other quality parameters for Grade A onion are as follows:**

<b>DEFECTS</b>	<b>GRADE A</b>
Cut/Crack	Not allowed
Without Skin	Not allowed
Ruptured Skin	Not allowed
Rooting	Fresh roots not allowed
Staining/Discoloration	Allowed up to 30% surface area
Bottle Neck/Thick Neck	Allowed up to 5 mm dia
Open Neck	Not allowed
Dry Sun Scald	Not allowed
Sun Burn	Not allowed
Seed Stem	Not allowed
Double/Misshape	Not Allowed
Sprouted	Not allowed
Mechanical Injury	Not allowed



Smut	Allowed up to 10% surface area
Slimy Soft Rot	Not allowed
Bacterial Soft Rot/Neck Rot	Not allowed
Rotting/Fungal Infected	Not allowed



## ANNEXURE II

APPLICATION FORMAT FOR EMPANELMENT OF SUPPORT AGENCIES OF NCCF (PACS/COOPERATIVE SOCIETIES/NCCF MEMBER SOCIETIES) FOR PROCURMENT, GRADING / SORTING OF STOCK AT PURCHASE CENTRE AND ITS TRANSPORT FROM PROCUREMENT CENTRE TO STORAGE CENTRES / GODOWNS HIRED BY CWC INCLUDING RELATED MISCELLANEOUS ACTIVITIES OF ONION UNDER PRICE STABILIZATION FUND SCHEME OF GOVT. OF INDIA FROM THE STATE OF MAHARASHTRA AND MADHYA PRADESH.

### 1. Name and Location

S.No.	Particulars	Details
1	Name of the Agency / Organization	
2	Head office address (Attach a proof of address and details of Aadhaar and PAN)	
3	Name of the Chairperson and telephone number (Attach details of Aadhaar and PAN)	
4	Name of the Managing Director and Directors (Attach details of Aadhaar and PAN)	
5	Name & Contact details of the Nodal person from Organization for the project	
6	Office Phone number(s)	
7	Fax	
8	Email	
9	Web	
10	Registration Number (Attach Proof)	
11	Year of Registration	
12	Agency/Organization Registered (Please mention)	
13	PAN Number (Attach Copy)	
14	GST number (Attach Copy)	
15	TAN Number (Attach Copy)	



16	Mandi License or other documents (Attach Copy), if applicable.	
17	Copy of PF& ESI	
18	Area of operation as per Bye Laws	

**2. Board Members' /Governing Body Members' profile of Organization.**

S. No	Name of the Directors	Designation / Role in Agency/ Governing Body	PAN AND AADHAR details

**(Attach copy of composition of General Body / Board Members This Statement to be certified by the Company Secretary/ CA)**

**3. Relevant Experience:**

Agency	Year	Annual Turnover	Remark
	2023 – 2024(audited with UDIN)		
	2024 - 2025 (audited with UDIN)		
	2025- 2026(Provisionally certified by C.A with UDIN)		

**(Attach Audited Statement of Accounts certified by CA along with certificate of turnover and working capital)**

**4. Status of any Blacklisting:** In case of Yes, please provide the details. In case of No, a self-undertaking on the letter head of the applicant that it or its members have not been blacklisted for any business undertaken as stipulated in the clause 25.



**5. Details of staff Working as on Date:**

<b>S.No</b>	<b>Name of the official</b>	<b>Qualification</b>	<b>Sector/Skill/Specialization</b>	<b>Duration of working with the agency (No of years and months)</b>	<b>Total years of Experience in the concerned sector</b>

**6. Name of Society**

<b>S. No</b>	<b>Name of the Society</b>	<b>Registered Address</b>	<b>Registration Number</b>	<b>Area of Operation</b>	<b>Number of Member Farmers</b>

(Attach copy of Certificate of Incorporation of the society along with the list of their member farmers)  
This Statement to be certified by the Chartered Accountant.



## ANNEXURE III

### Self-Declaration

#### Declarations

- A. I/We hereby certify that we have not been debarred/ blacklisted by any State Government/Government of India/Govt. Departments and/or agencies such as uni/bilateral/multilateral funding/partner agencies and corporate including CPSEs, at any time for services of any description and in any of the business operations of NCCF directly or indirectly.
- B. I/We hereby declare that, no relevant information has been concealed omitted/withheld/altered in the process of furnishing the information with respect to this EOI/application.
- C. I/We have read and examined this EOI document while submitting our response. Further, it is understood that this EOI is only an exercise for likely empanelment for the future work(s). However, it does not confer any right to any party submitting EOI and application for further consideration in the process or work allotment.
- D. I/We understand that if we use any unfair means for the empanelment or to get the assignment in future or disclose the classified information to other parties, our EOI/application/empanelment would be cancelled at any time during the contract period.

**M/s:**

**Name:**

**Designation:**

**Date: Place:**

**Signature of Authorized Representative (with seal of the Agency) (Supported by authority letter):**



**ANNEXURE– IV**

**OFFER SHEET**

1 The applicants shall submit their offers on their Letter Heads.

<b>S.No</b>	<b>Particulars</b>	<b>Details</b>
<b>1</b>	Name and registered address of the Agency	
<b>2</b>	Name and contact number of the authorized official	
<b>3</b>	Locations/Districts proposed to be covered for Procurement,	
<b>4</b>	Quantity applied (in Qtl.)	

2. Composite incidental cost expenses: Rs..... (per Qtl.)

(in words and value terms) in words considered in case of any discrepancy

<b>S. No.</b>	<b>Particulars</b>	<b>Rate per Qtl.</b>
<b>1.</b>	Labour Charges (Sorting, Grading) pre-storage (per Qtl.)	
<b>2.</b>	Transportation charges from Procurement Centre to Storage Point (per Qtl. Per km.)	
	Total	

For and on behalf of:

M/s.

Name:

Designation:

Date:

Place:

Signature of Authorized Representative (with seal of the Agency) (Supported by Authority Letter)

**NOTE: KINDLY MENTION CLEARLY COMPOSITE COST IN RUPEES/QTL OR ELSE APPLICATION SHALL BE SUMMARILY REJECTED.**



**ANNEXURE– IV(A)**

**(ON BIDDER’S LETTER HEAD)**

**Declaration cum Undertaking pursuant to Section 206AB of the Income Tax Act, 1961**

To,

Branch Manager  
NCCF/ Nashik/Indore

Sir/Madam,

**Subject: Declaration confirming filing of Income Tax Return for immediate 3 preceding years**

I, Ms/Mr/M/s. \_\_\_\_\_ in capacity of \_\_\_\_\_ (Name of society) having TMID \_\_\_\_\_, PAN \_\_\_\_\_ (PAN of society) registered office/permanent address at \_\_\_\_\_ do hereby confirm that our income tax return filing status for last 3 Financial Years is as given under:

<b>Financial Year for which Income Tax Return was due as per Section 139(1)</b>	<b>Filed / Not filed</b>	<b>Date of Filing</b>	<b>ITR Acknowledgement No.</b>	<b>TDS/TCS is Rs. 50000/- or more (Yes/No)</b>
2023-24				
2024-25				
2025-26				

I/We hereby undertake to indemnify M/s NCCF for any claim/loss/liability/cause of action fully including any Tax, interest, penalty, etc. that may arise due to inaccurate/false/incorrect reporting of any of the above information.



For \_\_\_\_\_ (Name of Society)

Signature: \_\_\_\_\_

Name of person: \_\_\_\_\_

Designation: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_



**ANNEXURE - V**

**FORMAT FOR WORKING CAPITAL ON THE LETTER HEAD OF CHARTERED ACCOUNTANT FIRM AS ON.... 31.03.2026**

To

Agency Name

Address and Contact details Cooperative Societies/PACS/ NCCF

Member Societies

Calculation of Working Capital:

**A. CURRENT ASSETS:**

<b>Sl. No.</b>	<b>Head</b>	<b>Value (Rs.)</b>
<b>1</b>	Inventories	
<b>2</b>	Bills Receivable	
<b>3</b>	Short Term Investment	
<b>4</b>	Sundry Debtors	
<b>5</b>	Balance at Bank	
<b>6</b>	Cash in Hand	
	Total of (A)	

**B. CURRENT LIABILITIES:**

<b>Sl. No.</b>	<b>Head</b>	<b>Value (Rs.)</b>
<b>1</b>	Bills Payable	
<b>2</b>	Short Term Loan (Below 6 months)	
<b>3</b>	Outstanding Payables	
<b>4</b>	Sundry Creditors	
	Total of (B)	

**C. WORKING CAPITAL: (A-B) =**

Name of CA Firm:

Name of Chartered Accountant:

Signature and Seal of CA:

FRN No. UDIN:



**ANNEXURE VI**  
**FORMAT FOR TURNOVER ON THE LETTER HEAD OF CHARTERED**  
**ACCOUNTANT FIRM**

To

Agency Name

Address and Contact details Cooperative Societies/PACS/ NCCF Member Societies

Calculation of Minimum Turnover from operations of Union during previous year/years.

<b>S. No.</b>	<b>Financial year</b>	<b>Amount (Rs.)</b>
<b>1.</b>	2023 - 2024 <b><u>(audited with UDIN)</u></b>	
<b>2.</b>	2024 – 2025 <b><u>(audited with UDIN)</u></b>	
<b>3.</b>	2025 – 2026 <b><u>(provisionally certified by C.A.)</u></b>	

Name of CA Firm:

Name of Chartered Accountant:

Signature and Seal of CA:

FRN No.

UDIN:





**ANNEXURE VIII:**

**INTEGRITY PACT**

National Cooperative Consumers' Federation of India Ltd. (NCCF), an apex level Consumers' Cooperative Federation, registered under the provisions of Multi State Cooperative Societies Act, 2002 (as amended up to date), having its Head Office at NCCF, NCUI Complex, 3, Siri Institutional Area, Hauz Khas, New Delhi through ..... (hereinafter referred to as the "The Principal", as the context may require or admit, which expression shall, unless excluded by or repugnant to the subject or context or meaning thereof, be deemed to mean and include its representatives, nominees, affiliates, successors and permitted assigns) of the ONE PART  
And

And

.....a company incorporated under the ..... or society duly registered vide registration dated....., through its Director/Partner/Proprietor Mr./Mrs. and having its registered office at \_\_\_\_\_ (hereinafter referred to as "Vendor/Applicant/Contractor") which expression shall, unless repugnant or contrary to the context or meaning thereof, be deemed to mean and include its successors, authorized signatories and permitted assigns) of the OTHER PART.....,



**ANNEXURE IX:**

**TENTATIVE LIST OF GOWDOWN LOCATIONS**

<b>S.no.</b>	<b>Locations (Nashik)</b>
1	Manmad Road, Umrane Tah Deola Nashik
2	Rucha kata Market Road Behind APMC Market Pimpalgaon Baswant Nashik 422209
3	Nampur, tal- Satana, Nashik
4	Near Ram Mandir, Tarhabad, balgan, nashik
5	At Post Zadi, Taluka - Malegaon, District - Nashik
6	Khariphata Road, Near Mahatma Fule Nagar, Umrane Tah Deola Nashik
7	Near Chinchkhed Jopul Pimpalgaon Baswant Road Tah Niphad Nashik
8	Behind APMC Market Pimpalgaon Baswant Tah Niphad Nashik
9	Village- Malwadi, Tal- Deola, Nashik
10	At.Post Deola Tal. Deola, Dist. Nashik
11	Nandgaon Farm, Ganur Chandvad Road, Tah Chandvad, Nashik
12	Vasol laner Near Phule Nagar Tah Deola Nashik
13	Umrane , Deola, Nashik
14	At post-village, Satwaichiwadi, Tal: - Deola, Dist: - Nashik, maharashtra, India 423102
15	ganpati temple,parsul road,umarane tal- deola dist- nashik



16	Nampur Vadner Road, Nampur tah Satana Nashik
17	Saudanee Malegaon nashik 423201
18	Gt no. 216-1/B Dhwaleshwar , Tal Malegaon, Dist Nashik
19	Chinchkhed , Maharashtra
20	Bokaddare, Vinchur Tah Niphad Nashik
21	Khariphata Road, Near Mahatma Fule Nagar, Umrane Tah Deola Nashik
22	Mangrul, Near NH 3 Toll plaza on the way of NH 3, Taluka Chandwad, Dist nashik
23	Aurangabad Nashik highway, Niphad
24	Gat No. 639, Chandwad, Tal. Chandwad, Dist. Nashik
25	Gat No 681, Ajmer Saudane road, Satana Dist Nashik
26	Jayesh Agro Complex Kalwan Abhona Road Pale, Abhona, Tal Kalwan Dist Nashik
27	Gat No.447/5, near Deshmane Petroleum, Pimpalgaon Basawant, Taluka
28	Niphad, District Nashik – 422209.
29	Near balaji lawns satana road satwaichivadi deola tal- deola dist- nashik
30	Khuntewadi tal- deola dist- nashik



## PREAMBLE

- A.** The principal intends to award, under laid down organizational procedures, contract/s for ..... The principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Applicant(s) and/or Contractor (s).
- B.** In order to achieve these goals, the principal will appoint Independent External Monitors (IEMs) to monitor the EOI process and the execution of the contract with the applicants/contractors/vendors for compliance with the principles mentioned in this Integrity Pact.

### Article: 1 Commitments of the Principal

1. The principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
  - a) No employee of the principal, personally or through family members, will in connection with the EOI for, or the execution of a contract, demand; take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - b) The principal will, during the EOI process treat all Applicant (s) with equity and reason. The principal will in particular, before and during the EOI process, provide to all Applicant(s) the same information and will not provide to any Applicant(s) confidential/additional information through which the Applicant(s) could obtain an unfair advantage in relation to the EOI process or the contract execution.
  - c) The principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the BNS/PC Act, or if there be a substantive suspicion in this regard, the principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

### Article: 2 – Commitments of the Applicants(s)/Contractor(s)

1. The Applicant(s)/Contractor(s)/Vendor(s) commit themselves to take all measures necessary to prevent corruption. The Applicant(s)/Contractor(s) /Vendor(s) commit themselves to observe the following principles while participating in the EOI process and during the contract execution.
  - a) The Applicant(s)/Contractor(s)/Vendor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the EOI process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the EOI process or during the execution of the contract.



- b) The Applicant(s)/Contractor(s)/Vendor(s) will not enter with other Applicants into any undisclosed agreements or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of applications or any other actions to restrict competitiveness or to introduce cartelisation in the EOI process.
  - c) The Applicant(s)/Contractor(s)/Vendor(s) will not commit any offence under the relevant BNS/ PC Act; further the Applicant(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  - d) The Applicant(s)/Contractor(s)/Vendor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Applicant(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details of Indian Agents of Foreign Suppliers shall be disclosed by the Applicant(s)/Contractor(s)/Vendors. Further, all the payments made to the Indian agent/representative have to be in Indian Rupees only.
  - e) The Applicant(s)/Contractor(s)/Vendor(s) while presenting their application, will disclose any and all payments made, are committed to or intend to make to agents, brokers or any other intermediaries in connection with the award of the contract.
  - f) Applicant(s)/Contractor(s)/ Vendor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
2. The Applicant(s)/Contractor(s)/Vendor(s) will not instigate their persons to commit offences outlined above or be an accessory to such offences.

**Article: 3 – Disqualification from EOI process and exclusion from future contracts**

If the Applicant(s)/Contractor(s)/Vendor(s), before award or during execution has committed a transgression through a violation of Article 2, above or in any other form such as to put their reliability or credibility in question, the principal is entitled to disqualify the Applicant(s)/Contractor(s) from the EOI process or take action as per the laid down procedure.

**Article: 4 Compensation for Damages**

1. If the Principal has disqualified the Applicant(s) from the EOI process prior to the award according to Article 3, the principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Security.
2. If the Principal has terminated the contract according to Article 3, or if the principal is entitled to terminate the contract according to Article 3, the principal shall be entitled to demand and recover from the Contractor/vendor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.



### **Article: 5 – Previous transgression**

1. The Applicant declares that no previous transgressions occurred in the last three years with any other firm/Company/organization in any country conforming to the anticorruption approach or with any Public Sector Enterprise in India that could justify its exclusion from the EOI process.
2. If the Applicant makes incorrect statement on this subject, he can be disqualified from the EOI process or action can be taken as per the procedure mentioned in “Guidelines on Banking of business dealings”.

### **Article: 6 Equal treatments of all Applicants / Contractors /Subcontractors**

1. In case of Subcontracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Subcontractor.
2. The principal will enter into agreements with identical conditions as this one with all Applicants and Contractors.
3. The principal will disqualify from the EOI process all applicants who do not sign this Pact or violate its provisions.

**Article: 7 Criminal charges against violating Applicant(s) / Contractor(s) / Subcontractor(s)** If the Principal obtains knowledge of conduct of an Applicant, Contractor or subcontractor, or if an employee or a representative or an associate of an Applicant, Contractor or Subcontractor which constitutes corruption, or if the principal has substantive suspicion in this regard, the principal will inform the same to the Chief Vigilance Officer.

### **Article: 8 Independent External Monitor**

1. The principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory to him /her to treat the information and documents of the Applicants / Contractors as confidential. He /she will report to the Managing Director, NCCF.
3. The Applicant(s)/ Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the principal including that provided by the Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is also applicable to Sub contractors.



4. The Monitor is under contractual obligation to treat the information and documents of the Applicant(s)/ Subcontractor(s) with confidentiality. The Monitor has also signed declarations on 'non-disclosure of confidential Information' and of 'Absence of Conflict of interest'. In case of any conflict of interest arising out at a later date, IEM shall inform the Managing Director, NCCF and recues himself/herself from that case.
5. The principal will provide to the Monitor sufficient information about all the meetings among the parties related to the Project provided such meetings could have any impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
6. As soon as the Monitor notices, or believes to notice, violation of this agreement, he/she will so inform the management to discontinue or take corrective action, or to take relevant action. The monitor can in this regard submit nonbinding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
7. The Monitor will submit a written report to the Managing Director, NCCF within 8 to 10 weeks from the date of reference or intimations to him by the principal and, should the occasion arise, submit proposals for correcting problematic situations.
8. If the Monitor has reported to the Managing Director, NCCF, a substantiated suspicion of an offence under relevant BNS/PC Act, and the Managing Director, NCCF has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioners.
9. The word "Monitor" would include both singular and plural.

**Article: 9 – Pact Duration**

1. This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Applicants 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the applicants and exclusion from future business dealings.
2. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by the Managing Director, NCCF.



**Article: 10 – Other provisions**

1. The agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing.
3. If the contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this Integrity Pact turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.
6. In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

\_\_\_\_\_  
(For & on behalf of the principal)

\_\_\_\_\_  
(For & on behalf of  
Applicant/Contractor)

(Office Seal)

(Office Seal)

Place: \_\_\_\_\_

Date \_\_\_\_\_

Witness 1:

(Name & Address) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Witness 2:

(Name & Address) \_\_\_\_\_

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